

**OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY  
RI BHOI DISTRICT:: NONGPOH**

No.DRDA/NGP/26/2007/Pt-VII/67,

Dated Nongpoh, the 09<sup>th</sup> February, 2024.

**ADVERTISEMENT**

Applications are invited from the residents of Meghalaya having requisite qualification & experience as mentioned hereunder, on contractual basis for a period of one year, under Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS) and Cluster Facilitation Project under (MGNREGA), in Aspirational District Ri Bhoi District, Nongpoh. The eligible applicants should submit their application along with their Bio-Data, educational qualification, the experience certificate, passport size photographs and address for communication online, to the office website [drda-rb-meg@nic.in](mailto:drda-rb-meg@nic.in) or in person **on or before the 26<sup>th</sup> February, 2024 during office hours**. Date of typing test/interview will be intimated later. For details interested applicants may visit the district website [www.ribhoi.gov.in](http://www.ribhoi.gov.in) or check the office notice board. **Incomplete applications will be rejected without further communication.**

Sl no	Name of the Post	Minimum qualification	Age Limit	Experience	Roles and Responsibilities	Number of post	Salary
1	Accountant ( MGNREGA)	Graduate in any stream (preferably Commerce) with knowledge of Computer.	37 Years upper age limit	Minimum of 3 years of work experience in accounts related works	<ol style="list-style-type: none"> <li>Promptness in execution of directions issued by Competent Authority.</li> <li>Disposal of works on time.</li> <li>Able to Generate Muster Roll and other works exercise as and when required.</li> <li>Filling of MR attendance in the MIS on a regular basis</li> <li>Any other work as assigned by the competent authority.</li> </ol>	1	Rs 18,000/-
3	Block GIS Expert (MGNREGA)	M.Tech/ M.E/ M.Sc in Geographic Information Science / Technology/ Remote Sensing & GIS / Geo Spatial Technology /Geo Informatics / Geo Spatial Science/ Surveying and Geo Informatics OR	-	At least 1 years 6 months of work experience in GIS based projects at field level reputed government funded organizations like NIRD &PR, NRSC, SRSAC, etc. or similar reputed organizations working on GIS based projects	<ol style="list-style-type: none"> <li>Coordinates with District Officials and provide all support to the project team for proper planning and implementation of MGNREGS.</li> <li>Prepare GIS based plan for all the GIS of the block on saturation mode with the permissible activities and complete the plans within six months</li> <li>Any other work</li> </ol>	1	Rs. 20,000/-

		<p>B.E/ B.Tech with PG Diploma in Geographic Information Science / Remote Sensing from recognized University /Institute OR MCA with PG Diploma in Geographic Information Science / Remote Sensing from recognized University / Institute OR</p> <p>Post Graduate in Science/ Agricultural Science with PG Diploma in Geographic Information Science / Remote Sensing from recognized University / Institute.</p>			as assigned by the competent authority.		
4	Block Livelihood – Agri & Allied Expert (MGNREGA)	Masters in Agricultural Economics/ Horticulture/ Agro-forestry/ Forestry	-	At least 1 year 6 month of work experience with reputed organizations working towards improvement of rural Livelihoods. The work experience should be primarily on use of agriculture and allied activities for enhancement of incomes of rural poor.	<ol style="list-style-type: none"> <li>1. Prepare the plan for plantation, horticulture and livelihood works of the GPs in the Gram Sabha.</li> <li>2. Prepare design, plan and estimates of the works.</li> <li>3. Provide layout of the works and monitor the works execution and completion.</li> <li>4. Actively work to create social awareness about rights and entitlements of MGNREGS.</li> <li>5. Any other work assigned as and when by the competent authority.</li> </ol>	4	Rs. 20,000/-

5	Block NRM Expert (CFP-MGNREGA)	B.Tech In Civil Engineering /Agriculture Engineering/Diploma in Civil Engineering	-	At least 1 years 6 month work Experience for Candidate with B.Tech/ 4 years work experience for candidates with Diploma. The work experience must be on rural infrastructure projects/NRM projects while working with reputed organization.	Provide inputs for preparing GIS plan to GIS expert and validate the GIS plan on ground and also assist in approval and implementation of the plan Prepare design, plan and estimates of the works. Provide layout of the works and monitor the works execution and completion. Actively work to create social awareness about rights and entitlements of Mahatma Gandhi NREGS. Any other work assigned as and when by the competent authority.	1	Rs 20,000/-
6	Block Technical Assistant	B.Tech/ B.E in Civil Engineering from a recognized Institution/University	37 yrs upper age limit	Minimum of 3 years of work experience in related fields.		1	Rs 22,000/-

**Deputy Commissioner  
 & District Programme Coordinator  
 District Rural Development Agency  
 Ri Bhoi District, Nongpoh.  
 Dated Nongpoh, the 09<sup>th</sup> February, 2024.**

**Memo.no. DRDA/NGP/26/2007/Pt-VII/67-A,  
 Copy to:-**

1. The District Informatics Officer, NIC, Ri Bhoi District, with a request to publish the same in the district website.
2. Notice Board.

**Deputy Commissioner  
 & District Programme Coordinator  
 District Rural Development Agency  
 Ri Bhoi District, Nongpoh.**