



THE NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
An Autonomous Institute under Ministry of Health & Family Welfare,
Government of India

Baba Gangnath Marg, Munirka, New Delhi-110067

Walk-in-Interview

F. No. A.12024/3/2023-Admn.II

Date: 22/11/2023

The National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare for promoting Health and Family Welfare Programmes in the country through Education & Training, Research & Evaluation, specialized services, consultancy and advisory service. The Institute intends to engage following Non-Institutional project human resource position, purely on contract basis for its ICMR funded "Multicentric ICMR Task Force Study on Epidemiology of Chronic Respiratory illness in Select Population Groups in India (CRISPI).

The duration of the appointment will be initially for a period of **one year**. The details of the positions are given below:-

Sr. No.	Name of the post	No. of post	Remuneration	Date and time for walk-in-Interview
1.	Project Research Scientist –I {Scientist –B (M)}	1 (One) UR	Rs. 61,000/- p.m. +HRA (consolidated) + NPA	14th December, 2023 at 9.15 am
2.	Project Assistant (Technical)	1 (One) UR	Rs. 31,000/- per month (consolidated)	
3.	Field Investigator	4 (Four) UR- 3 posts OBC- 1 post	Rs. 18,000/- per month (consolidated)	

1. Name of the Post: Project Research Scientist –I {Scientist –B (M)}

No. of the Post: 1 (One)

Monthly emolument: Rs. 61,000/- p.m. +HRA (consolidated) + NPA

Essential qualification:

- MBBS / BDS Degree with 03 years' Experience in the field of Public health.

Desirable:

- Work experience in the field of respiratory illnesses.

Age Limit: 35 Years (as on the last date of walk-interview)

Responsibilities:

- Assist in coordinating and executing project activities including financial aspects and coordination with other stakeholders.
- Provide technical support for planning and smooth conduct of all project related activities.
- Support the delivery of quality project outputs through preparation of quality work plans;
- Assist PI in project monitoring and the preparation of all implementation reports, both physical and financial;
- Provide communication and logistical support to project activities and personnel;
- Detect, monitor and report the project risks and also undertake appropriate management as advised.
- To do any work/assignment given by the PI/Co PI, NIHFW

2. Name of the Post: Project Assistant (Technical)

No. of the Post: 1 (One)

Monthly emolument: Rs. 31,000/- per month (consolidated)

Essential qualification:

- Graduate in Science / Health from a recognized university with 3 year's work experience from a recognized institution **OR** Environmental Engineering (First Class) with 03 year's work experience from recognized institution **OR** Master's degree in Environmental Science / Environmental Health from the recognized University.

Desirable:

- Research / working experience in the handling of environmental pollution monitoring equipments, analytical instruments and / or carrying out pulmonary function tests.

Age Limit: 30 Years (as on the last date of walk-interview)

Responsibilities:

- Assist in monitoring field work and coordinate with field investigators and research lab and monitor the project activities throughout the study period.
- Interacting with the local authorities and all other staff and stakeholder(s) in the district on a daily basis.
- Assists in the collection, compilation and analysis of data
- Assists in the procurement of goods and services
- Provides support in the execution and monitoring of project activities
- Assists in writing reports and other project related documentation
- Supervise data collection and follow up of the subjects enrolled in the study
- Tracking the progress of projects using appropriate project management tools and techniques.
- Provide communication support and logistical support to project activities and personnel;
- To do any work/assignment given by the PI /Co PI, NIHFW
- Executes additional administrative duties.

3. Name of the Post: Field Investigator

No. of the Post: 4 (Four) (UR-3 posts, OBC-1 post)

Monthly emolument: Rs. 18,000/- per month (consolidated)

Essential qualification:

- 12th pass in science subject + Diploma + 5 years' experience in relevant subject / field.

*B.Sc. (Social work/ Environmental Sciences / Biostatistics / life Sciences) degree from a recognized institution shall be treated as 3 years' experience.

Desirable:

- Experience in conducting health survey and experience in handling pollution monitoring tools etc.

Age Limit: 30 Years (as on the last date of walk-interview)

Responsibilities:

- Collect data from the identified site in the district Ghaziabad and screening of all 15000 subjects and in the subsequent years follow up of the subjects during the study period.
- Systematic documentation of collected data
- Liaison with key informants, resource persons, and stakeholders for data collection.
- To assist the Project Assistants in the collection and analysis of secondary data and other relevant literature.
- To collate and analyse findings from the data collected and assist in the drafting of the report.
- Any other work /assignment as directed by PI /Co-PI, NIHFW.

Mode of selection: In case of more than 30 candidates, positions will be filled through written test followed by interview.

Place of duty: NIHFW, New Delhi

General Instructions:

1. Age will be calculated on the date of Test / Interview. Age relaxation will be given as per Government of India Rules on these contractual posts.
2. The period of working experience (essential) shall be counted only after acquiring of essential qualification for the post.
3. Registration will be done on the basis of token system for the post. Tokens will not be served after the closing of Registration time.
4. Interested and eligible candidates for the posts of Project Research Scientist-I {Scientist-B(M)}, Project Assistant (Technical) and Field Investigator may appear for **Walk-in-Interview** which will be held on the above mentioned date and time and to report in the 1st Floor Computer Centre, Academic Block, NIHFW, New Delhi along with detailed CV as per performa enclosed and self-attested copies of age proof, photo ID proof, qualifications and experience certificates and **original certificates** for verification.
5. Candidates will have to make their own arrangement for appearing in interview and no TA / DA will be paid to them.

6. The NIHFV reserves the right to either fill up the post (s), or not, without assigning any reason.
7. The candidates reporting after registration time will not be entertained. The application and self-attested copies of certificates submitted at the time of registration will not be returned to candidates.
8. Candidates must ensure that he/she fulfils the requisite essential qualifications, experience and age etc. on the date of Interview.
9. Without original certificates, the candidates will not be considered for registration.
10. Canvassing of any form will render candidate as disqualified.

DIRECTOR



Annexure 'A'

**The National Institute of Health & Family Welfare
Baba Gang Nath Marg, Munirka, New Delhi-110067**

Recent
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photo

1. Name of the position applied for : _____
2. Name of the candidate in full : _____(Hindi)
_____ (English)
3. Father's Name : _____
4. (a) Address for correspondence : _____
(b) Mobile phone No. : _____
(c) Email address : _____
5. Permanent Address : _____
6. Date of birth and present age : _____
(As on date of interview)
7. Whether belongs to SC/ST/OBC : _____
/EWS/PWD (Please specify)

8. Educational Qualifications:

Sr. No.	Qualification	Board / University	Year of passing	Max. Marks	Marks obtained	Percentage (%)

9. Details of employment:

Post held	Name of Deptt. / Organisation	From	To	Nature of duties performed

10. Any other relevant information:

11. Please link the self-attested copies of certificates in support of your educational qualification, experience, Date of Birth, Caste etc.

12. List of enclosures

(i) _____ (ii) _____ (iii) _____

(iv) _____ (v) _____ (vi) _____

Date: _____

Signature of the applicant
Name: _____