

**Vacancy Notice**

No. 12034/2/2020-PP-Estt. (79660)

भारत सरकार/ Government of India

कृषि एवं किसान कल्याण मंत्रालय/ Ministry of Agriculture and Farmers Welfare

कृषि एवं किसान कल्याण विभाग/ **Department of Agriculture and Farmers Welfare**

Krishi Bhavan, New Delhi

Dated: 06<sup>th</sup> October, 2022

**VACANCY CIRCULAR**

Subject: - Filling up of various vacant General Central Services Group 'A' Gazetted (Non-Ministerial) posts in the Directorate of Plant Protection, Quarantine and Storage, Faridabad, on deputation basis.

Applications are invited from eligible officers for filling up of the following vacant General Central Services (Non-Ministerial) Group 'A' posts of the Directorate of Plant Protection, Quarantine and Storage, Faridabad, on deputation (including short-term contract) basis:-

S. No.	Name of the post	Number of Posts	Pay Level/ Pay Scale
1.	Joint Director (Plant Pathology)	03 (Three)	Level 12 [Rs.78800-209200] [Pay Band - 3, Rs.15,600-39,100/- plus Grade Pay Rs.7600/- as per 6 <sup>th</sup> Pay Commission]
2.	Joint Director (Toxicology)	01 (One)	
3.	Deputy Director (Plant Pathology)	06 (Six)	Level 11 [Rs.67700-208700] [Pay Band - 3, Rs.15,600-39,100/- plus Grade Pay Rs.6600/- as per 6 <sup>th</sup> Pay Commission]
4.	Deputy Director (Entomology)	02 (Two)	
5.	Deputy Director (Chemistry)	02 (Two)	
6.	Deputy Director (Toxicology)	01 (One)	
7.	Assistant Director (Toxicology)	01 (One)	Level 10 [Rs.56100-177500] [Pay Band - 3, Rs.15,600-39,100/- plus Grade Pay Rs.5400/- as per 6 <sup>th</sup> Pay Commission]

Details of the posts, eligibility conditions etc. are given in the **Annexure-I** (vacancy circular). The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No. 2/29/91-Estt.(Pay.II), dated 5.1.1994 and its subsequent orders issued from time to time .

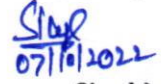
2. Applications of such officers/candidates will be considered which are routed through proper channel and are accompanied with (i)Bio-data(in duplicate) as in the Proforma given (**Annexure-II**) (ii) Attested photocopies of ACRs for the last five years(ACRs to be attested by an officer not below the rank of Under Secretary)(iii)Vigilance clearance/Integrity

Certificate/cadre clearance certificate, (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years. (Annexure-III) and (v) Cadre Control Certification (Annexure-IV).

3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Under Secretary (PP Estt), Department of Agriculture and Farmers Welfare, Room No 573, Krishi Bhavan, New Delhi- 110 001 within a period of **60 days** from the date of issue/publishing of this advertisement in the Employment News.

4. Advance copies of applications or applications received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

Yours faithfully,

  
07/10/2022

(Arun Kumar Singh)

Under Secretary to the Government of India

Copy for information and necessary action to:-

1. All Ministries/ Departments of the Central Government.
2. Chief Secretaries of all States and UTs.
3. Secretary (Agriculture) of all States & UTs.
4. Secretary (Rural Development) of all States & UTs.
5. Secretary (Planning Department) of all States and UTs.
6. The Secretary, Union Public Service Commission, New Delhi.
7. Department of Personnel & Training (Office of the EO-I), North Block, New Delhi.
8. All Divisional Heads in the Department of Agriculture and Farmers' Welfare.
9. All attached/subordinate offices under the Department of Agriculture and Farmers' Welfare.
10. All autonomous organizations under Agriculture and Farmers' Welfare.
11. NIC, DAC&FW (for uploading on the website of DAC&FW and E-office portal).
12. NIC (DOPT), Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi (for uploading on the website of Department of Personnel and Training).
13. CAO, DPPQ&S (for uploading on the website of DPPQ&S).
14. Under Secretary (Estt.I), Krishi Bhawan.
15. PPS to Secretary (AC&FW)/ JS (PP)/ Director (PP)
16. Guard File.

अरुण कुमार सिंह/ARUN KUMAR SINGH  
अवर सचिव/Under Secretary  
भारत सरकार/Government of India  
कृषि एवं किसान कल्याण मंत्रालय/Ministry of Agriculture & Farmers Welfare  
कृषि एवं किसान कल्याण विभाग/Dir. of Agri. & Farmers Welfare  
कृषि भवन, नई दिल्ली/Krishi Bhawan, New Delhi-110 001

<b>1.Name of the Posts &amp; Number of the posts to be filled</b>		
(i)	Joint Director (Plant Pathology)	03 (Three)
(ii)	Joint Director (Toxicology)	01(One)
(iii)	Deputy Director (Plant Pathology)	06 (Six)
(iv)	Deputy Director (Entomology)	02 (Two)
(v)	Deputy Director (Chemistry)	02(Two)
(vi)	Deputy Director (Toxicology)	01(One)
(vii)	Assistant Director (Toxicology)	01 (One)
<b>2.Classification of posts</b>		
(i)	Joint Director (Plant Pathology)	General Central Service, Group 'A', Gazetted (Non-Ministerial)
(ii)	Joint Director (Toxicology)	
(iii)	Deputy Director (Plant Pathology)	
(iv)	Deputy Director (Entomology)	
(v)	Deputy Director (Chemistry)	
(vi)	Deputy Director (Toxicology)	
(vii)	Assistant Director (Toxicology)	
<b>3. Pay Scales</b>		
(i)	Joint Director (Plant Pathology)	Level 12 [Rs.78800-209200] [Pay Band - 3, Rs.15,600-39,100/- plus Grade Pay Rs.7600/- as per 6 <sup>th</sup> Pay Commission]
(ii)	Joint Director (Toxicology)	
(iii)	Deputy Director (Plant Protection)	Level 11 [Rs.67700-208700] [Pay Band - 3, Rs.15,600-39,100/- plus Grade Pay Rs.6600/- as per 6 <sup>th</sup> Pay Commission]
(iv)	Deputy Director (Entomology)	
(v)	Deputy Director (Chemistry)	
(vi)	Deputy Director (Toxicology)	
(vii)	Assistant Director (Toxicology)	Level 10 [Rs.56100-177500] [Pay Band - 3, Rs.15,600-39,100/- plus Grade Pay Rs.5400/- as per 6 <sup>th</sup> Pay Commission]
<b>4. Age Limit (for above mentioned seven posts)</b>		The maximum age for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.
<b>5. Eligibility Conditions</b>		
(i)	Joint Director (Toxicology)	Officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Semi Governments or Autonomous or Statutory Organizations or Agricultural Universities or Recognized Research Institutions or
(ii)	Joint Director (Plant Pathology)	

		<p>Councils;</p> <p>(i) holding analogous post on a regular basis in the parent cadre or Department; or</p> <p>(ii) With five years' in the grade rendered after appointment thereto on a regular basis in posts in Level 11 [Rs.67700-208700] or equivalent in the parent cadre or Department;</p>
(iii)	Deputy Director (Plant Pathology)	<p>Officers under the Central Government or State Governments or Union Territories or Agricultural Universities or Recognised Research Institutions or Councils or Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organisations:</p> <p>(i) holding analogous post on regular basis in the parent cadre or Department; or</p> <p>(ii) with five years' regular service in the grade rendered after appointment thereto on a regular basis in the Level 10 [Rs. 56100-17750] or equivalent pay scales in the parent cadre or Department.</p>
(iv)	Deputy Director (Entomology)	
(v)	Deputy Director (Chemistry)	
(vi)	Deputy Director (Toxicology)	
(vii)	Assistant Director (Toxicology)	<p>Officers under the Central Government or State Governments or Union Territories or Agricultural Universities or Recognised Research Institutions or Councils or Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organisations:</p> <p>(i) holding analogous post on regular basis in the parent cadre or Department; or</p> <p>(ii) with three years' regular service in the grade rendered after appointment thereto on a regular basis in the Level 7 [Rs. 44900-142400/-] or equivalent pay scales in the parent cadre or Department.</p>
<b>6. Essential Educational Qualifications and Experience</b>		
(i)	Joint Director (Toxicology)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential :</b></p> <p>(i) Bachelors Degree in Veterinary Science or Masters Degree in Pharmacology or Toxicology from a recognized University or Institutions; and</p> <p>(ii) Minimum ten years experience in lab or hospital or institution in the field of Pharmacology or Toxicology.</p> <p><b>Desirable:</b></p> <p>Masters Degree in Veterinary Science with specizlization in Pharmacology or Toxicology or Doctorate in Pharmacology or Toxicology from a recognized University or Institutions</p>
(ii)	Joint Director (Plant Pathology)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential :</b></p>

		<p>(i) M.Sc. degree in Plant Pathology or M.Sc. Degree in Agriculture with specialisation in Plant Pathology or M.Sc. Degree in Botany with specialisation in Plant Pathology from a recognised University or Institution; and</p> <p>(ii) Ten years' practical experience in the field of study of diseases related to plant virus and plant bacteria detected in domestic and foreign plant in the Central or State Governments or Public Sector Undertakings or Union Territories Administration or Semi-Governments or Autonomous or Statutory Organisation or Agricultural Universities or Recognised Research Institutions or Councils. (Qualifications should be same for deputationist or promotees).</p> <p><b>Desirable:</b> Doctorate degree in Plant Pathology or Nematology from a recognized University or Institution.</p>
(iii)	Deputy Director (Plant Pathology)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential :</b></p> <p>(i) M.Sc. degree in Plant Pathology or M.Sc. degree in Agriculture with specialization either in Plant Pathology or M.Sc. degree in Botany with specialization in Plant Pathology from a recognized University or Institutions; and</p> <p>(ii) Three years' practical experience in the field study of domestic and or foreign plant diseases related to plant virus and plant bacteria.</p> <p><b>Desirable:</b> Doctorate degree in Plant Pathology from a recognized University.</p>
(iv)	Deputy Director (Toxicology)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential :</b></p> <p>(i) Bachelors Degree in Veterinary Science or Masters Degree in Pharmacology or Toxicology from a recognized University or Institutions; and</p> <p>(ii) Minimum five years experience in lab or hospital or institution in the field of Pharmacology or Toxicology.</p> <p><b>Desirable:</b> Masters Degree in Veterinary Science with specizlization in Pharmacology or Toxicology or Doctorate in Pharmacology or Toxicology from a recognized University or Institutions.</p>
(v)	Deputy Director (Entomology)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential:</b></p> <p>(i) M.Sc. Degree in Entomology or Nematology or M.Sc. Degree in Agriculture with specialization in Entomology or Nematology or M.Sc. Degree in Zoology with specialization in Entomology or Nematology from a</p>

		<p>recognized University or Institution; and</p> <p>(ii) Five years practical experience in work relating to Entomology or Nematology under the Central Government or State Governments or Public Sector Undertakings or Union territories Administration or Semi-Governments or Autonomous or Statutory Organizations or Agricultural Universities or Recognized Research Institutions or Councils.</p> <p><b>Desirable:</b> Doctorate degree in Entomology or Nematology from a recognized University or Institution.</p>
(vi)	Deputy Director (Chemistry)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential :</b></p> <p>(i) M.Sc. Degree in Agricultural Chemistry or M.Sc. in Chemistry with specialisation either in Organic Chemistry or in Analytical Chemistry, from a recognized University or Institutions; and</p> <p>(ii) Five years' practical experience in work relating to analysis of Pesticides using modern sophisticated analytical such as Fourier Transform Infrared Spetroscopy, High performance liquid chromatography, Gas liquid chromatography, etc. In Central Government or State Government University or in an Autonomous or Statutory or Semi Government Organisation or in any recognised Research Institutions or Councils.</p> <p><b>Desirable:</b> Doctorate degree in Agricultural Chemistry or Doctorate degree in Chemistry (with Research work on Pesticides related subjects) from a recognized University.</p>
(vii)	Assistant Director (Toxicology)	<p>Possessing the following educational qualifications and experience:</p> <p><b>Essential :</b></p> <p>(i) Bachelors Degree in Veterinary Science or Masters Degree in Pharmacology or Toxicology from a recognized University or Institutions; and</p> <p>(ii) Minimum three years experience in lab or hospital or institution in related field of Pharmacology or Toxicology.</p> <p><b>Desirable:</b> Masters Degree in Veterinary Science with specizlization in Pharmacology or Toxicology from a recognized University or Institutions.</p>
7.	<b>Place of posting</b>	The Headquarter of the post is at Faridabad but place of posting may be anywhere in India.
8.	<b>Period of deputation</b>	
(i)	Joint Director (Plant Pathology)	The period of deputation (including short term contact) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some

		other organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contact) shall be not exceeding 56 years as on the closing date of the receipt of application.
(ii)	Joint Director (Toxicology)	The period of deputation (including short term contact) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contact) shall be not exceeding 56 years as on the closing date of the receipt of application.
(iii)	Deputy Director (Plant Pathology)	The period of deputation (including short term contact) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contact) shall be not exceeding 56 years as on the closing date of the receipt of application.
(iv)	Deputy Director (Entomology)	
(v)	Deputy Director (Chemistry)	
(vi)	Deputy Director (Toxicology)	
(vii)	Assistant Director (Toxicology)	The period of deputation (including short term contact) including period of deputation in another ex-cadre post held immediately preceding this appointment in the case or some other organization or Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contact) shall be not exceeding fifty six years as on the closing date of the receipt of application.

#### 9. Duties and responsibilities attached to the posts

(i)	Joint Director (Plant Pathology)	<ol style="list-style-type: none"> <li>I. To assist the Plant Protection Adviser to the Govt. of India in formulating and implementing policies, programmes and schemes of Plant Quarantine, Pest Surveillance and Integrated Pest/Diseases Management at regional, national and International levels.</li> <li>II. To formulate and implement Plant Quarantine programmer, policies and schemes (foreign and domestic) including post entry quarantine at national and International levels and supervise and guide the functioning of Plant Quarantine and Fumigation Stations.</li> <li>III. To coordinate and implement Pest Surveillance and Integrated Pest/Disease Management programmes at national and International levels and supervise and guide the functioning of Survelilance/ Plant Protection Stations.</li> <li>IV. To keep close liasion with research and developmental organisations, institutes and universities for introducing advanced/ innovative technologies and procedures in the field of Plant Quarantine, Pest Surveillance and Integrated Pest/ Disease</li> </ol>
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		<p>Management.</p> <p>V. To attend to any other technical and administrative duties assigned by the Plant Protection Adviser from time to time.</p>
(ii)	Joint Director (Toxicology)	<p>VI. JD (Tox) is overall incharge of Toxicology discipline. He/She is the overall head of technical and administrative activities of the division.</p> <p>VII. The officers of these posts have the decision making authority. has to take decision on the basis of inputs/examination done by lower levels i.e. AD (Tox), PPO(Tox), APPO(Tox).</p> <p>VIII. To interpret of all the experimental evaluations as well as toxicology epidemiological Studies with biochemical/ Toxicological investigations.</p> <p>IX. Review the scrutiny of toxicity data of applications for registration of pesticides u/s 9(3) and evaluation of product for safety to human health and animals, presenting the evaluation results in form of agenda to the Registration Committee for discussion.</p> <p>X. Preparation of Reports and reply to the Parliamentary Questions and furnishing information under Right to Information Act, 2005.</p>
(iii)	Deputy Director (Plant Pathology)	<p>I. To supervise and coordinate technical and administrative work of the respective Stations, Units, and Divisions of the Directorate of Plant Protection, Quarantine and Storage.</p> <p>II. Directing and supervising the work relating to pest surveillance, Plant Protection (including aerial spraying) and integrated pest management, quarantine, planning and co-ordination and documentation work.</p> <p>III. To collection, collation and dissemination of information on various aspects of pests surveillance, Plant Protection (including aerial spraying), integrated pest management, quarantine and documentation.</p> <p>IV. To compile and collate the information on agricultural pests diseases and weeds at National level and to prepare critical notes on plant protection activities.</p> <p>V. To look after the publication and graphic work of the Directorate and to organize training programme pertaining to the surveillance, integrated pest management and quarantine work, to formulate and process Plan proposals in the Central sector and to vet the proposals from States regarding plant protection works and to prepare special programme and pilot projects for extending plant protection work.</p> <p>VI. To scrutinize periodical progress reports of the States and to prepare critical notes on plant protection for the use of Central Teams, Minister and others visiting various States and to assist the Plant Protection Adviser to the Govt. of India in the co-ordination of plant protection work in the country.</p> <p>VII. To undertake quarantine inspection, identification and control of pathogens in the imported plant materials.</p>



		<p>VIII. To develop and standardize techniques for detection of seed borne pathogens and virus in imported plant materials and develop methods for their effective control including post-entry quarantine.</p> <p>IX. Any other technical or administrative duties that may be assigned from time to time.</p>
(iv)	Deputy Director (Entomology)	<p>I. To supervise and coordinate technical and administrative work of the respective Station, Units, Divisions of the Directorate of Plant Protection, Quarantine &amp; Storage.</p> <p>II. Organizing and supervising the developmental and research work on various aspects of Plant Protection including surveillance, integrated pest management, locust control and control of other various harmful insect pests through chemical and biological means in various States.</p> <p>III. To conduct/undertake trials of various pesticides/equipments/natural enemies of pests and related scientific work including storage of food and seed grains, oilseeds etc. with a view for developing/ standardizing the techniques to use them against various insect pests under practical field condition.</p> <p>IV. To collect, receive, multiply and maintain cultures of exotic indigenous natural enemies and release them in the fields for efficacy trials to formulate recommendations.</p> <p>V. To collect, collate and disseminate the information on various aspects of pest surveillance, Plant Protection, integrated pest management including quarantine, biological control and locust control in India.</p> <p>VI. To develop disinfection procedures for effective control of insect pests in the imported plant materials.</p> <p>VII. To undertake quarantine inspection identification and control work of pests in imported plant materials.</p> <p>VIII. To organize surveys and meetings under the important issues of plant protection including Locust border surveys/meetings.</p> <p>IX. To prepare, scrutinize and implement the various Schemes.</p> <p>X. To assist the Plant Protection Adviser to the Government of India in the coordination of Plant Protection work.</p> <p>XI. Any other technical or administrative duty that may be assigned by the Plant Protection Adviser to the Government of India from time to time.</p>
(v)	Deputy Director (Chemistry)	<p>I. Analysis of pesticides, residues, active metabolites and food commodities by latest physico-chemical methods.</p> <p>II. Research &amp; development work on modern instrumental methods for pesticides analysis.</p> <p>III. Determination of pesticides contamination in the environment.</p> <p>IV. National surveys on residues analysis to determine the extent of contaminations of food and food commodities and assist in establishment of tolerance limits.</p> <p>V. National surveys on quality control of pesticides formulations held in the market as per ISI specifications and Training of</p>

		Analysis in modern techniques of pesticides analysis.
(vi)	Deputy Director (Toxicology)	<ol style="list-style-type: none"> <li>I. DD (Tox) has the same work as of JD (Tox) in the Toxicology discipline. He also acts as the incharge of Toxicology discipline. He has also to take decision on the basis of inputs/examination done by AD (Tox), PPO(Tox), APPO(Tox).</li> <li>II. DD (Tox) is also the incharge of technical and administrative activities of the division.</li> <li>III. To review the registration applications regarding safety of pesticides to the human, animals and environment.</li> <li>IV. Compilation of Toxicological/Clinical Data of biochemical investigations on patients/ volunteers and animals blood, urine samples and interpretation of the data.</li> <li>V. Toxicity/Safety evaluation of pesticides before and after introduction.</li> </ol>
(vii)	Assistant Director (Toxicology)	<ol style="list-style-type: none"> <li>I. Screening the results of acute, sub-acute/sub-chronic and chronic toxicological studies for safety evaluation of pesticides.</li> <li>II. To inspect and screening of all the laboratory reports such as Microbiological/ Haematological/ Bio-chemical/ Histopathological laboratory tests.</li> <li>III. Standardization for estimation of cholinesterase in rat and human serum.</li> <li>IV. Technical scrutiny of Toxicology data submitted by the applicant for registration of the pesticides.</li> <li>V. Technical review of pesticides for their use, Enquiry of Pesticide poisoning cases; preparation of technical reports, agendas etc. for Registration Committee, etc.</li> <li>VI. To organize training on safe use of pesticides for users and on diagnosis, management and treatment of pesticide poisoning for medical and para-medical(s).</li> <li>VII. Evaluation of results of experimental studies interpreted by PPO (Tox).</li> <li>VIII. He has the responsibility for planning, organizing, supervising, evaluating and interpreting the results.</li> <li>IX. Evaluating and interpreting the results on the basis of inputs/examination done by PPO (Tox), APPO (Tox).</li> </ol>
<b>10. Application Proforma</b>		Application proforma and other details of the posts may be downloaded from the website of this Ministry.
<b>11. Last Date</b>		60 days from the date of issue/publishing of this advertisement in the Employment News.

**BIO-DATA/CURRICULUM VITAE PROFORMA**

<b>Application for the post of</b>	
1. Name and Address (in block letter)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
<b>Qualifications/Experience required as mentioned in the advertisement/vacancy circular</b>	<b>Qualifications/experience possessed by the officer</b>
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the <b>Administrative Ministry/Department/Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated <b>by the candidate</b>.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: <b>Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b></p>	

7. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP and present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation

**9.1 Note:** In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

**9.2 Note:** Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation.

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
<b>11. Additional details about present employment:</b>  Please state whether working under (indicate the name of your employer against the relevant column)  a) Central Govt. b) State Govt. c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total emoluments
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/other Allowances etc., (with break-up details)	Total emoluments
<b>16. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</b>  (This among other things may provide information with regard to i) additional academic qualifications ii) professional training and iii) work experience		

<p>over and above prescribed in the Vacancy Circular/Advertisement)</p> <p><b>(Note : Enclose a separate sheet, if the space is insufficient)</b></p>	
<p><b>16.B Achievements:</b>  The candidates are requested to indicate information with regard to:</p> <p>i) Research publications and report and special projects  ii) Awards/Scholarship/Official Appreciation  iii) Affiliation with the professional bodies/institutions/societies and;  iv) Patents registered in own name or achieved for the organization  (v) Any research/innovative measure involving official recognition  vi) any other information.</p> <p><b>(Note : Enclose a separate sheet if the space is insufficient)</b></p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non- Government Organizations are eligible only for short term Contract).</p>	
<p># (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or 'Re-employment').</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date: \_\_\_\_\_

**INTEGRITY CERTIFICATE**

After scrutinizing Annual Confidential Reports of \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Directorate of PPQ&S on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the level of Deputy Secretary or above)

Name & Office Seal: \_\_\_\_\_

Date \_\_\_\_\_

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against \_\_\_\_\_ who has applied for the post of \_\_\_\_\_ in the Directorate of PPQ&S on deputation basis.

{Authorised signatory}

Name & Office Seal: \_\_\_\_\_

Date \_\_\_\_\_

**NO PENALTY CERTIFICATE**

Certified that no major/minor penalty has been imposed on \_\_\_\_\_, who has applied for the post of \_\_\_\_\_ in the Directorate of PPQ&S on deputation basis, during the last ten years.

{Authorised signatory}

Name & Office Seal: \_\_\_\_\_

Date \_\_\_\_\_

**CADRE CLEARANCE CERTIFICATE**

This office has no objection to \_\_\_\_\_ applying for the post of \_\_\_\_\_ in the Directorate of PPQ&S on deputation basis. In the event of his/her selection, he/she will be immediately relieved to take charge of the assignment.

{Authorised signatory}

Name & Office Seal: \_\_\_\_\_

Date \_\_\_\_\_

**ANNEXURE-IV**

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that:**

- i) There is no vigilance case pending/contemplated against Shri/Smt.\_\_\_\_\_.
- ii) His/her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with Seal)