



**LAKSHMIBAI NATIONAL COLLEGE OF PHYSICAL EDUCATION  
SPORTS AUTHORITY OF INDIA**

Lakshmibai National College of Physical Education, Thiruvananthapuram, India is a part of the academic wing of Sports Authority of India. The college is affiliated to University of Kerala and it aims to serve as a model institute for teachers training by offering undergraduate and post-graduate/ research courses. Besides the academic programme the college runs sports training schemes of Sports Authority of India in a few disciplines. It provides excellent facilities for the upliftment of physical education and sports in the country.

With a view of achieving the twin objectives of mass participation and promotion of excellence in sports, the Government had decided to continue the Scheme of Khelo India – National Programme for Development of Sports. **Under the component of Sports Competitions and Talent Development, grassroots talent development through e-Khel Pathshala shall be undertaken.**

**The e-Khel Pathshala is an online training platform established to provide accessible, standardised, level-based online sports training at grassroots for Physical Education Teachers (PETs), Community Coaches, School students/budding sportspersons, parents, and sports enthusiasts.**

LNCPE invites applications from eligible, qualified and motivated Indian Citizens for providing consultancy as Young Professional on contract basis for a period of 11 Months at LNCPE Trivandrum, NSNIS Patiala and SAI Delhi HQ.

Post	Number of Posts
Young Professional	02 - LNCPE Trivandrum 02 - SAI Delhi HQ 01 - NSNIS Patiala

The details of recruitment along with application form is available at LNCPE website i.e., <https://www.lncpe.ac.in/> and SAI Website <https://sportsauthorityofindia.gov.in/sai/>

LNCPE reserves all the rights to withdraw this advertisement at any time without assigning any reason. For any recruitment related query, e-mail to [sailncpe@gmail.com](mailto:sailncpe@gmail.com).

Sd/-  
**Principal**

**JOB DESCRIPTION:****(Table-I)**

<b>Position</b>	<b>Job Description</b>
<b>Young Professional</b>	<p><b>1. Course &amp; Learning Management System Management</b></p> <ul style="list-style-type: none"> <li>i. Provide Learning Management System/Course trainings to users, assessors, experts and stakeholders.</li> <li>ii. Provide feedback to Information Technology/Learning Management System expert regarding Learning Management System usage, defects, &amp; suggested enhancements.</li> <li>iii. Coordinate with nominated sports coaches as per the engagement/assessment model.</li> <li>iv. Organise and coordinate expert sessions with assessors.</li> <li>v. Track course registrations and formulate reports.</li> <li>vi. Ensure timely assessments of user submissions in consultation with assessors.</li> <li>vii. Perform quality assurance checks on training courses developed.</li> <li>viii. All other works related to management of different courses under e-Khel Pathshala.</li> </ul> <p><b>2. User Management</b></p> <ul style="list-style-type: none"> <li>i. Generate summary reports of users' progression.</li> <li>ii. Creation of user logins &amp; assign user permissions.</li> <li>iii. Manage user structures, user groups &amp; learning cohorts.</li> <li>iv. Resolve queries being faced by user and team.</li> <li>v. Maintain database of users &amp; filtering necessary information for stakeholders.</li> <li>vi. Gather feedback from users in each discipline and share with concerned team member or expert.</li> <li>vii. Communicate with users to ensure active participation on the platform &amp; sessions.</li> <li>viii. Tracking attendance of users participating in the sessions.</li> <li>ix. Addition/ removal of user accounts on the platform.</li> <li>x. All other works related to current and prospective users of e-Khel Pathshala.</li> </ul> <p><b>3. Content Development</b></p> <ul style="list-style-type: none"> <li>i. Work with Sports Authority of India, Academic Institutions, National Sports Federations, Subject Matter Experts, etc. to generate content for e-Khel Pathshala courses.</li> <li>ii. Create instructional videos along with its script, graphics, etc.</li> <li>iii. Share raw form content with stakeholders and record feedback for incorporation.</li> <li>iv. Design creatives for promoting the program, increasing user engagement, provide information about sessions.</li> <li>v. Coordinate with the content management agencies to ensure feedback is incorporated in the final version.</li> <li>vi. Review the raw content to check adherence to brand guidelines.</li> <li>vii. Gather sign off and approval for the final content.</li> <li>viii. Scheduling of content shooting and coordination with experts for timely reporting.</li> <li>ix. Making arrangements for content shooting at venues.</li> <li>x. All other works in the content development process.</li> </ul>

**ELIGIBILITY CRITERIA:****(Table-II)**

<b>Position</b>	<b>Essential Qualification</b>	<b>Essential Experience</b>	<b>Desired Experience</b>
<b>Young Professional</b>	Master's Degree in Arts/Science or BE/B.Tech or 02 Years PG Diploma in Management or MBBS or LLB or CA or ICWA or Possessing any professional degree earned after a study of 04 years or more acquired after 10+2.	02 years (In relevant field as mentioned in Job Description).	Experience in Sports Sector and any Government/ SemiGovt./Autonomous/PSU in relevant field.

Note: Experience will be counted only if the same is acquired after the completion of essential qualification.

**CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW:**

Candidate will be shortlisted in the ratio of 1:5 with following criteria for which necessary documents to be submitted along with the application:

**(Table-III)**

<b>Position</b>	<b>Evaluation Criteria (Total Marks-100)</b>
<b>Young Professional</b>	<p>i. Weightage for marks obtained in Essential Qualification (Total – 40Marks) with further break-up as given below (If a candidate obtained two essential Qualification, best percentage of the two qualifications will be considered for giving weightage. Example- In the case of candidate completed MBA with 60% &amp; M.Sc with 70%, the marks obtained in M.Sc will be considered)</p> <ol style="list-style-type: none"> <li>1. Greater or equal to 75% - 40 Marks</li> <li>2. 60%-75% - 30Marks</li> <li>3. 45%-60% - 20Marks</li> <li>4. Less than 45% - 0 Marks</li> </ol> <p>ii. Weightage for Work Experience (30 Marks) with further break-up as:</p> <ol style="list-style-type: none"> <li>1. Greater than 05 Years – 30 Marks</li> <li>2. 3-5 Years - 20 Marks</li> <li>3. 2-3 Years- 10 Marks</li> </ol> <p>iii. Weightage for Work Experience in Sports Sector (25 Marks) with further break-up as:</p> <ol style="list-style-type: none"> <li>1. Greater than 05 Years- 25 Marks</li> <li>2. 3-5 Years- 20 Marks</li> </ol>

	3. 2-3 Years – 10 Marks  iv. Experience in any Government/ Semi Govt./Autonomous/ PSU in relevant field as mentioned in Job Description (Minimum 01 Year)-05 Marks.
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Note:

- If a candidate is working in Sports Sector and (or) in government sector as specified in iv, he/she will be eligible for weightage in ii, iii & iv depending on number of Years of Experience.
- The above-mentioned short-listing criteria (Table-III) will be used for calling the candidates to appear in the interview.
- The final merit will be based on the score obtained in the interview only.
- The candidate must produce all the original documents at the time of joining otherwise the candidature will be cancelled.

**i. DEGREE AND MARKSHEET:** The certificate must be one issued by the Competent Authority (i.e., University or other examining body) awarding the particular qualification.

**ii. WORK EXPERIENCE:** Documents claiming work experience must clearly mention the following:

- a. Name of the establishment
- b. Signature of competent authority/issuing authority clearly stating their position of authority in the organization
- c. Duration of work experience
- d. Designation(s) held during the period
- e. The field and the work done by the candidate has worked at the establishment.

**iii. OTHER DOCUMENTS:**

- a. Proof of Date of birth: Aadhaar Card/10th Class Marksheet/12th Class Marksheet
- b. One recent passport size color photograph.

**GENERAL INSTRUCTIONS** (All the instructions given below must be strictly followed or else the application is liable to be rejected)

**WHO CAN APPLY:** Applications are invited only from Indian citizens who fulfill eligibility criteria of essential educational qualification and essential work experience (as mentioned in Table-II)

1. The candidate must submit the following documents in the below mentioned order. Self-attested documents are to be provided. **Without self-attestation, no document shall be considered in the application.**

2. The order of documents is as follows:

- a) Application form - Candidate details
- b) Document for DOB
- c) Online application printout
- d) Marksheet of postgraduate degree if applicable
- e) Degree certificate of postgraduation course if applicable
- f) Marksheet of graduation degree
- g) Degree certificate of graduation course
- h) Work experience certificates/letters as applicable.

3. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self-attestation. LNCPE reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.

4. Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfilment of eligibility criteria does not entail that candidate will be considered for the interview.

5. The Candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after interview, it is found that they do not fulfil any of the eligibility conditions, their candidature will be cancelled by LNCPE.

6. Note: Selected candidates will be required to produce the original certificates mentioned in application at the time of joining. Failing to submit the required certificates in original at the time of joining will lead to cancellation of candidature.

#### **TERMS AND CONDITIONS:**

**Tenure:** The contractual engagement will be for a period of 11 (Eleven) Months. The contract can be terminated by giving a 30 days' Notice period by either party, i.e, LNCPE or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

#### **Age Limit and Salary:**

<b>Position</b>	<b>Age Limit</b>	<b>Salary</b>
<b>Young Professional</b>	35 Years	Rs. 45,000/- per month

Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit will be calculated as on the last date of applications of this notification.

**Tax Deduction at Source:** The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the LNCPE will issue TDS /Service Tax Certificates, as applicable.

**Other Allowances:** No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance/Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.

**Extension:** Performance of the selected candidates would be continuously reviewed and their extension will be considered based on periodic review / requirement.

**Leave:** Selected candidates will be entitled for 27.5 days leave. Therefore, candidates shall not draw any remuneration in case of his/her absence beyond 27.5 days in a year.

**How to Apply:** The candidate is required to post the physical copies of the documents at the below mentioned address. The candidate must ensure that the application with all requisite documents reach the address within the period of application.

Any delay attributable to delivery of the application/documents shall not be considered if received after the closing period of submission. Applications received through any other mode would not be accepted and summarily rejected.

Address:

**The Principal  
Sports Authority of India-LNCPE  
Lakshmibai National College of Physical Education  
Kariavattam P.O  
Thiruvananthapuram – 695581  
Kerala, India**

**Last Date for Receipt of Applications:**

**The schedule for applying is given below:**

- i. Date of opening– 6<sup>th</sup> September 2022**
- ii. Closing date for submission– 20<sup>th</sup> September 2022**

**Confidentiality:**

- a) Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- b) During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- c) The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

**Other Conditions:**

- a) The applications received will be scrutinized/ shortlisted based on relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant.
- b) In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.
- c) In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one-month notice.
- d) Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence, etc.
- e) Decision of LNCPE in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by LNCPE in this regard.
- f) LNCPE reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- g) The Principal, LNCPE shall be the final authority in case of any dispute.

h) The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in LNCPE.

i) The vacancy is for location in LNCPE Trivandrum - 02 posts, NSNIS Patiala - 01 post and SAI Delhi HQ - 02 posts.

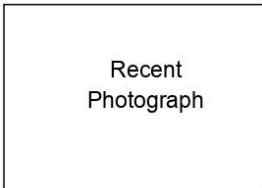
LNCPE reserves the right to post the candidate from the selected list to any of its scheme located anywhere in India.

j) Any litigation matters pertaining to employment shall be restricted to the jurisdiction of the Delhi courts.

k) Owing to the requirement in LNCPE, a panel shall be drawn which will be valid for a period of one Year and can be utilized by any Scheme/project funded by Government of India along with LNCPE. LNCPE reserve the right to cancel the panel without assigning any reason.

**Performa for Application**

Post applied for: .....



1. Name: .....
2. Father's/Mother's Name: .....
3. Date of Birth: .....
4. Nationality: .....
5. Postal Address: .....
6. Contact Number: .....
7. E-mail address: .....
8. Educational Qualifications Matriculation onwards:

S. No.	Certificate/Degree	Subject	Institute/University	Year of Passing	Percentage/CGPA

9. Work Experience:

S. No.	Organization/Institute	Period From - To	Nature of Work	Remarks

Total Experience (in months).....

10. Sports Participation:

(A) **International Level**

S.No.	Event	Position

(B) **National Level**

S.No.	Event	Position

**DECLARATION**

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for my candidature is liable to be cancelled / rejected at any stage of selection.

**Place:**

**Date:**

**(Signature of the Applicant)**