



# Inter University Centre for Teacher Education (IUCTE), Banaras Hindu University, Varanasi

(Advertisement No. 01/2022)  
(Non-Teaching Post under Group 'A', 'B' & 'C')

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Website: <https://www.iucte.ac.in>

### IMPORTANT DATES:

Last Date for Online submission of Application form alongwith Application Fee payment & Application Forms PDF download : 31<sup>st</sup> August, 2022

Last date for submission of hard copy of downloaded application form along with all the enclosures: 8<sup>th</sup> September, 2022 upto 05:00 PM

A non-refundable Application Fee of Rs. 1000/- through online from the candidates of UR and OBC categories under Group 'A' and Rs. 500/- from the candidates of UR and OBC category under Group 'B' & 'C' of Non-teaching posts shall be charged. No application fee shall be charged from the candidates of SC, ST, PwDs categories and Women Candidates. The application fee is to be paid through the payment gateway by online Internet Banking/Debit Card/Credit Card/UPI etc.

APPLICATIONS are invited from the *Indian Citizens* in the online form available at the recruitment portal of website <https://www.iucte.ac.in> of Inter University Centre for Teacher Education (IUCTE), BHU for the Non-teaching posts under Group A, B, & C as per the Pay Level and Pay matrix indicated below.

Candidates who had applied against the Advt. No. 1/2021-22 are required to update their application if their post is re-advertised. Please see details in the Note:

The Application form is to be filled online <https://www.iucte.ac.in> and downloaded hard copy shall be submitted to the office of the Senior Administrative Officer, Inter University Centre for Teacher Education (IUCTE), Sundar Bagia, Nariya-BLW Road, BHU, Varanasi-221005 by registered/speed post only.

Group	Post Codes	Level	Pay in Pay Matrix	Group	Post Codes	Level	Pay in Pay Matrix	
Group-A	1001	12	78,800 (78,800 -2,09,200)	Group-C	3003,3006 3007,	2	19900 (19900-63,200)	
	1002, 1003, 1004, 1005, 1006, 1007, 1008	10	56,100 (56,100 -1,77,500)		3008, 3009,3010, 3011,3012, 3013	1	18000 (18000-56,900)	
Group-B	2001, 2003, 2006	7	44900 (44900-1,42,400)					
	2004, 2005, 2007, 2008	6	35400 (35400-1,12,400)					
Group-C	3004	5	29200 (29200-92,300)					
	3001, 3002, 3005	4	25500 (25500-81,100)					
Group	Post Code	Name of the Post	No. of Posts	Group	Post Code	Name of the Post	No. of Posts	
ADMINISTRATIVE/MINISTERIAL POSTS				TECHNICAL AND ANCILLARY POSTS				
A	1001	Senior Administrative Officer	01 UR	A	1004	Editor	01 UR	
	1002	Administrative Officer	01 UR		1005	Web Master	01 UR	
	1003	Administrative Officer (On Deputation)	01 UR		1006	Engineer (Hardware)	01 UR	
	1008	Assistant Librarian	01 UR		1007	System Analyst	01 UR	
B	2001	Section Officer (Administration)	01 UR	B	2006	Media and Communication Officer	01 UR	
	2003	Private Secretary	01 UR		2007	Hindi Translator	01 UR	
	2004	Assistant	02 UR		2008	Publication Assistant	01 UR	
	2005	Personal Assistant	01 UR					
C	3001	Upper Division Clerk (UDC)	01 UR	C	3004	Technical Assistant (Multi Media Production)	01 UR	
	3002	Upper Division Clerk (UDC) (On Deputation)	01 UR		3005	Technician (Software Management)	01 UR	
	3003	Lower Division Clerk (LDC)	03 UR 01 OBC 01 PwD LV (Low Vision)		3006	Driver	01 UR	
				C	3007	Cook	01 UR	
					3008	MTS (Library Attendant for Library)	02 UR	
					3009	MTS (Laboratory Attendant for Computer Lab.)	02 UR	
					3010	MTS (Laboratory Attendant for Multi Media Lab.)	02 UR	
					3011	MTS (Laboratory Attendant for Language lab.)	01 UR	
					3012	MTS (Laboratory Attendant for Psychology lab.)	01 UR	
					3013	MTS (Laboratory Attendant for Equipment Handler and Miscellaneous duties)	01 UR	

**Note:**  
Those Candidates who have applied against earlier Advt. No. 01/2021-22 (Post Code-1001, 1002, 1003, 1005, 1007, 2001, 2003, 2004, 2005, 2006, 2007, 3001, 3002, 3004, 3005, 3006, 3007, 3008, 3009, 3010, 3011, 3012, 3013) are required to update their application, but need not pay the application fee. Their eligibility and other terms and conditions shall be considered on the last date of submission of application of the said advertisement. The candidature of candidates who fail to apply afresh will not be considered.

**Essential qualification for Non-Teaching positions:**

**Group 'A' posts:**

**Senior Administrative Officer: Post Code: 1001 E.Q.:**

- (i) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
- (ii) Five years' of administrative experience as Administrative Officer/Assistant Registrar or an equivalent administrative post at the Pay matrix of Level – 10 or above.

**Age Limit: 50 Years**

**Administrative Officer: Post Code: 1002 E.Q.:**

- (i) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed
- (ii) Five years' of experience in supervisory capacity in Administration / Establishment / Finance in the Govt. /University / Autonomous bodies in level 7 and above.
- (iii) Knowledge of Computer Applications.

**Age Limit: 40 Years**

**Administrative Officer (on deputation): Post Code: 1003 E.Q.:**

- (i) Officers holding analogous post on regular basis or with five years regular service in level – 07/Level 8 in the Central / state Government, University and other Autonomous organization.
- (ii) Knowledge of Computer Application
- (iii) The deputation may be made initially for a period of two years which may be extended further at the discretion of the Competent Authority subject to satisfactory performance.

**Age Limit: 56 Years ((Age Relaxation/Concession as per GoI Rules)**

**Note:** - Applicants who are in Government employment/PSUs/Government autonomous institutions/ Central and State Govt. undertakings are advised to upload the No-Objection-Certificate in the prescribed format or produce the same at the time of Interview, failing which they will not be interviewed.

**Editor: Post Code: 1004 E.Q.:**

- (i) A Bachelor's Degree from a recognised University.
- (ii) Post Graduate Diploma in Book Publishing/Mass Communication/Journalism, where editing is one of the subject.
- (iii) At least 5 years' experience in editing, producing-planning and supervising publications especially textbooks, monographs and reports in a responsible capacity.
- (iv) Knowledge of books production techniques, modern process of printing, typography and should be proficient in English / Hindi.

**Desirable:**

Word processing and techniques of online editing

**Age Limit: 40 Years**

**Web Master: Post Code: 1005 E.Q.:**

First class M.E. / M.Tech (Computer Science & Technology/Information Technology) / MCA / M.Sc. (Computer Science / Information Technology) or equivalent with two years of relevant experience in software technology

**OR**

First class B.E./B.Tech (Computer Science & Technology / Information Technology) or equivalent with five years of relevant experience in software technology.

**Desirable:**

Relevant experience in Multi Media / Web Designing in reputed organisation / industry.

**Age Limit: 35 Years**

**Engineer (Hardware): Post Code: 1006 E.Q.:**

First class M.E. / M.Tech (Computer Science & Technology / Information Technology) /MCA/ M.SC. (Computer Science / Information Technology) or equivalent with two years of relevant experience in hardware technology

**OR**

First class B.E./B.Tech (Computer Science & Technology / Information Technology) or equivalent with five years of relevant experience in hardware technology.

**Age Limit: 35 Years**

**System Analyst: Post Code: 1007 E.Q.:**

First class M.E. / M.Tech (Computer Science & Technology / Information Technology) /MCA/ M.SC. (Computer Science / Information Technology) or equivalent

**OR**

First class B.E./B.Tech (Computer Science & Technology / Information Technology) or equivalent with two years of relevant experience.

**Desirable:**

Cisco Certified Network Associate/Cisco Certified Network Professional or equivalent certification.

**Age Limit: 40 Years**

**Assistant Librarian: Post Code: 1008: E.Q.:**

- i. A Master's degree in Library Science, Information Science or Documentation Science or an equivalent professional degree with at least 55% of marks (or an equivalent grade in a point scale wherever grading system is followed)
- ii. A consistently good academic record with knowledge of computerization of library.
- iii. Qualifying in the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree), Regulations 2009 or 2016 and their amendments from time to time as the case may be : Provided that the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws/ Regulations of the Institutions awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/ Institutions subject to the fulfilment of the following conditions:
  - a) The Ph.D. degree of the candidate has been awarded in regular mode
  - b) The Ph.D. thesis has been evaluated by at least two external examiners;
  - c) Open Ph.D. viva voce of the candidate had been conducted;
  - d) The candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
  - e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/ supported by the UGC/ICSSR/CSIR or any other similar agency

**Note :**

- (i) The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the university concerned.
- (ii) NET/SLET/SET shall also not be required for such Master Programmes for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

**Age Limit: 40 Years****Group B posts:****Section Officer (Administration): Post Code: 2001 E.Q.:**

- (i) A Bachelor's Degree in any discipline from any recognized Institute / University.
- (ii) Three Years' Experience as Assistant in the Level 6 or eight years as UDC in Level 4 in any Central / State Govt. / University / PSU and other Central or State Autonomous Institutions or holding equivalent positions in any reputed Private companies / bank with annual turnover of at least Rs. 200/- Crores or more.
- (iii) Proficiency in Computer Operation, noting and drafting.

**Age Limit: 35 Years****Private Secretary: Post Code: 2003 E.Q.:**

- (i) A Bachelor's Degree from a recognized University / Institute.
- (ii) At least 03 Years' Experience as Personal Assistant or 5 Years as Stenographer in Central/State Govt. Organizations / University/Research Institution or Central / State autonomous Institution / reputed private institutions having a turnover Rs.200 Crores.
- (iii) English / Hindi Stenography speed: 120wpm in English or 100 wpm in Hindi.
- (iv) English/Hindi Type Speed: 35 w.p.m. in English or 30 w.p.m. in Hindi.
- (v) Knowledge of computer applications.

**Skill Test Norms on Computer:**

**Dictation:** 10 minutes @120 w.p.m. / 100 w.p.m.

**Transcription:** 50 Minutes (English) / 60 Minutes (Hindi)

**Desirable:**

Proficiency in English & good communication skills.

**Age Limit: 35 Years****Assistant: Post Code: 2004 E.Q.:**

- (i) A Bachelor Degree from a recognized University / Institution.
- (ii) Three Years of Experience as UDC or equivalent in the Level 4 in Central / State Government / University / PSU and other Central / State Autonomous Bodies or equivalent pay package in the reputed private Companies / corporate banks with a minimum annual turnover of at least Rs. 200/- Crores or more.

Proficiency in Typing, Computer applications, noting and drafting.

**Age Limit: 35 Years****Personal Assistant: Post Code: 2005 E.Q.:**

- (i) A Bachelor Degree in any discipline from any recognized Institute / University.
- (ii) Proficiency in Stenography in English or Hindi with minimum speed of 100 wpm.
- (iii) Proficiency in Typing in English or Hindi with minimum speed of 35/30 wpm respectively.
- (iv) Knowledge of Computer Applications.
- (v) Two years' experience as Stenographer or equivalent in Central/State Govt. Organizations / University Research Institution or Central / State autonomous Institution/reputed private institution having a turnover of Rs. 200 Crores.

**Desirable:**

Proficiency in English & good communication skills.

**Skill Test Norms on Computer:**

**Dictation:** 10 minutes @ 100 w.p.m.

**Transcription: 40 Minutes English / 55 Minutes Hindi**

**Age Limit: 35 Years**

**Media and Communication Officer: Post Code: 2006 E.Q.:**

- (i) Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC 7 point scale in Journalism and Mass Communication from recognized University/ Institution.

**OR**

Masters' Degree in any discipline with First Division and P.G. Diploma in journalism and Mass Communication from recognized University / Institute.

- (ii) At least Five years' experience in the editorial department / Centre of any established English / regional Newspaper accredited with ABC, National News Agencies, Radio or Television, Film Media, reputed advertising agencies with excellent command of speaking in English, Hindi and Regional language.

**Desirable:**

Good working knowledge of computer application

**Age Limit: 35 Years**

**Hindi Translator: Post Code: 2007 E.Q.:**

Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

**OR**

Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

**OR**

Master's Degree of a recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level.

**OR**

Master's degree of a recognised University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of a examination at the degree level;

**OR**

Master's degree of a recognised University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level;

**AND**

Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.

Studied one of the languages other than Hindi included in the 8<sup>th</sup> schedule of the Constitution at 10<sup>th</sup> level from a recognised board.

**Age Limit: 35 Years**

**Publication Assistant: Post Code: 2008 E.Q.:**

- i. Bachelors' degree in Printing Technology from recognised institution/university with 5 years' experience in a Printing House Industry.
- ii. Working knowledge of cover design, layout, paper production and printing technology.
- iii. Familiarity in computer based printing processes.

**Age Limit: 35 Years**

**Group C posts:**

**Upper Division Clerk (UDC): Post Code: 3001 E.Q.:**

- (i) A Bachelor's Degree from any recognised Institute / University.
- (ii) Two years' experience as Lower Division Clerk / Equivalent posts in University / Research Establishment / Central / State Govt. / PSU/ Autonomous Bodies or equivalent pay package in the reputed private companies / corporate banks with a minimum annual turnover of at least Rs. 200/- Crores or more.
- (iii) Speed in English Typing @ 35 wpm or Speed in Hindi Typing @ 30 wpm.
- (iv) Proficiency in Computer Operations.

**Age Limit: 32 Years**

**Upper Division Clerk (UDC) (On deputation): Post Code: 3002 E.Q.:**

- (i) Officers holding analogous post on regular basis or with three years regular service in Level 2 or equivalent in the Central/State Govt./ Universities or autonomous organisations and possess the qualification as prescribed for direct recruits as post code 3001.
- (ii) The deputation may be made initially for a period of two years which may be extended further at the discretion of the Competent Authority subject to satisfactory performance.

**Age Limit: 56 Years (Age Relaxation/Concession as per the Bye-Laws of IUCTE, BHU)**

**Note:** - Applicants who are in Government employment/PSUs/Government autonomous institutions/ Central and State Govt. undertakings are advised to upload the No-Objection-Certificate in the prescribed format or produce the same at the time of Interview, failing which they will not be interviewed.

**Lower Division Clerk (LDC): Post Code: 3003E.Q.:**

- (i) A Bachelor's Degree from any recognised Institute / University.
- (ii) English Typing @35 wpm OR Hindi Typing @ 30 wpm.

(35wpm and 30wpm correspond to 10500KDPH / 9000KDPH on an average of 5 Key depressions for each work)

(iii) Proficiency in Computer Operations.

**Age Limit: 30 Years**

**Technical Assistant (Multi Media Production): Post Code: 3004E.Q.:**

- (i) BE / B.Tech. in Electronics / Information and Communication Technology / Computer Science / Computer Application or Bachelors' Degree in Mass Communication.
- (ii) Two years' experience in reputed organisation / industries with active engagement in operation, repair and maintenance of software, Data Processing and MIS reporting.

**Age Limit: 32 Years**

**Technician (Software Management): Post Code: 3005E.Q.:**

- (i) Three years Diploma in Computer / Electronic / Communication and Relevant Area of ICT.
- (ii) Three years' experience in reputed organisation / Media Industry, active operation in relevant software.

**Age Limit: 32 Years**

**Driver: Post Code: 3006 E.Q.:**

- (i) 10<sup>th</sup> Pass from any recognised Board
- (ii) Possession of a valid commercial driving license for Light/ Medium / Heavy Vehicles issued by the competent authority having no adverse endorsement.
- (iii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles).
- (iv) Experience of driving motor vehicles for at least 3 years.

**Age Limit: 35 Years**

**Cook: Post Code: 3007E.Q.:**

- (i) Class 10<sup>th</sup> from a recognised Board.
- (ii) Two years' experience in cooking / catering services in educational institutions / guest houses, reputed hotels, restaurants or similar organisations.
- (iii) ITI Trade certificate in Bakery and Confectionery (one year duration) or certificated course form the recognised Hotel / Hospitality Institutes.

**Age Limit: 32 Years**

**MTS (Library Attendant for Library): Post Code: 3008E.Q.:**

- (i) 10+2 or its equivalent examination from a recognized Board.
- (ii) Certificate course in Library Science from a recognized Institution.
- (iii) One year experience in a University / College / Educational Institution Digital Library / Library.
- (iv) Basic knowledge of Computer Applications.

**Age Limit: 30 Years**

**MTS (Laboratory Attendant for Computer Lab.): Post Code: 3009E.Q.:**

- (i) 10+2 or its equivalent examination from a recognised Board.
- (ii) Certificate course in Computer Applications from a recognized Institution.
- (iii) One year experience in a University / College / Educational Institution in computer lab / computer operation.
- (iv) Basic knowledge of Computer Applications.

**Age Limit: 30 Years**

**MTS (Laboratory Attendant for Multi Media Lab.): Post Code: 3010E.Q.:**

- (i) 10+2 or its equivalent examination from a recognised Board.
- (ii) Certificate course in Multi Media / Desktop operation from a recognized Institution.
- (iii) One year experience in a University / College / Educational Institution / Industry Desktop operator or equivalent.
- (iv) Basic knowledge of Computer Applications.

**Age Limit: 30 Years**

**MTS (Laboratory Attendant for Language Lab.): Post Code: 3011E.Q.:**

- (i) 10+2 or its equivalent examination from a recognised Board with ITI in relevant trade.
- (ii) One year experience in a University / College / Educational Institution Laboratories.
- (iii) Basic knowledge of Computer Applications.

**Age Limit: 30 Years**

**MTS (Laboratory Attendant for Psychology Lab.): Post Code: 3012E.Q.:**

- (i) 10+2 or its equivalent examination from a recognised Board.
- (ii) Certificate course / Diploma in Psychology (Clinical / Psychotherapy) from a recognized Institution.
- (iii) One year experience in a University / College / Educational Institution laboratories.
- (iv) Basic knowledge of Computer Applications.

**Age Limit: 30 Years**

**MTS (Laboratory Attendant for Equipment Handler and Miscellaneous duties): Post Code: 3013E.Q.:**

- (i) 10+2 or its equivalent examination from a recognised Board with ITI in relevant trade.
- (ii) One year experience in a University / College / Educational Institution / Industry laboratories.
- (iii) Basic knowledge of Computer Applications.

**Age Limit: 30 Years**

### General Instructions to the Candidates

1. **Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.**
2. The Candidates applying for Non-teaching post have to register themselves and confirm their email address and password through the **Registration** section. The following details are to be filled in by the candidates:-**Email address, Password, Mobile Number, Verification Code**
3. After registration, the candidates have to verify their email address by clicking on the link sent to their registered email address automatically. Once the verification is completed, the candidates can proceed to log in.
4. Note: The Candidates can view added guidelines or advertisement details provided by IUCTE from the **Important Information** section.
5. Login: Candidates will log in using their registered credentials i.e. email address and password.
6. Apply for Job Post: The Candidate has to select the following using the provided drop-down given:-Post, Organizational Unit, Advertisement Number, Category, PWD Category.
7. After selecting the above-mentioned details from the drop-downs, click on the **Check Vacancy** button to see the count of vacant positions for that specific category.
8. Sections in Non-Teaching Recruitment Application: The Candidate has to fill in the following sections to complete his/her application for the selected job postcode: - **Personal Details, Education, Experience, Research, Miscellaneous, NOC & Declaration, Uploads, Preview, Submission**
9. **Personal Details:** The Candidate has to fill in his/her personal details in this section. The Personal Details such as **Name, Gender, Date of Birth, Phone Number**, etc. have to be added by the candidate.
10. Once the details are added, the Candidate has to verify the provided details and then click on the **Save** button to save the details.
11. Note: In case the candidate wants to change the category for the application of a specific job postcode, they need to click on the **Change Category** button and select the required category.
12. **Education :** The Qualification details can be added by the candidate in this section such as:- **Schooling Details, Under-Graduation Details, Post-Graduation Details, MPhil Details, Ph.D. Details, Other Qualifications**
13. **Experience:** Candidate can fill in his/her relevant experiences or present employment details in this section. Once the Experience details are added, the Candidate has to verify the provided details and then click on the Save button to save the details.
14. **Research:** Candidate can add his/her Research Papers, Research Publications, and Research project details in this section. Marks will automatically get added to the system accordingly, as per UGC Guidelines.
15. **Miscellaneous Information:** In this section, Candidate can fill in his/her Miscellaneous Information, Two References, and Languages Known, etc.
16. Note: An automated email will get forwarded to the Referees added by the Candidate to fill in their relevant details which will get visible in the Application Form of the Candidate.
17. **NOC & Declaration:** The Candidate will **declare** the provided information in this section. No Objection Certificate (NOC) details will be filled in this section.
18. The option to confirm if candidates have applied in previous advertisements is provided in this section
19. **Uploads:** Candidates can upload the required documents for the information filled in all other sections here by clicking on **Select File** and then the **Start Upload** button. Candidates can upload the documents such as Photos, Signatures, X/XII Certificates, Experiences, Research Papers, etc.
20. Note: Uploaded Documents size must be less than or equal to 100KB.
21. **Preview:** The Candidate has to preview his/her application for corrections, if any, before final submission.
22. **Submission:** Candidates can submit the application by paying the fee as per the advertisement. If there is any incomplete or incorrectly filled information in the application, the warning message will be displayed on the screen and the system will not allow the candidate to proceed further with the final submission.
23. Online mode of submission of applications shall be essential.
24. Separate applications shall be submitted for different positions.
25. Filling all mandatory fields is required to make your application complete.
26. Incomplete applications will not be considered and will be REJECTED.
27. In case of any technical problems, please send an email to **directoructe.rec@gmail.com**
28. There are several Tabs in your application. After completing each tab, you should click on "Save and Proceed" button to saving the information and move to the next tab. Completing all tabs is necessary. After filling all tabs, the candidate can finally submit his/her application. **Please note that no changes can be made after submitting the online application form.**
29. The IUCTE, BHU shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, then his/her services shall be terminated forthwith.

30. **The IUCTE, BHU reserves the right to withdraw any advertised post(s)** at any time without giving any reason. The number of positions is thus open to change. IUCTE, BHU may relax/review the qualification/ experience and age limit at its discretion at any stage and in case of candidates with exceptional merit.
31. A candidate belonging to any reserved category who desires to be considered for any unreserved post also besides the posts under reserved category, will have to submit separate forms for Unreserved posts and reserved posts.
32. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the IUCTE, BHU reserves right to modify/withdraw/cancel any communication made to the candidate.
33. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the IUCTE, BHU shall be final.
34. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview/document verification failing which they may not be considered further.
35. **On successful submission of application form, same can be download a PDF**, which he/she will have to print and send to **IUCTE, BHU** along with all the enclosures, after signing it and having it forwarded by his/her employer, if any, enclosing therewith the copies of the relevant certificates and documents, so as to reach **IUCTE, BHU** by the last date of submission of application form.
36. Canvassing in any form will be a disqualification.
37. No interim correspondence shall be entertained.
38. Relaxations and concessions for SCs/STs/OBCs / EWS/PwD will be applicable in accordance with Byelaws of IUCTE, BHU and reservation policy of the GoI and subsequent clarification/directives issued by the GoI, time to time to this effect.
39. Relaxations and concessions for persons with disabilities will be applicable in accordance with reservation policy of the GoI and subsequent clarification/directives issued from time to time to this effect.
40. The applications shall be invited through online mode. The applicants must submit their downloaded application form (hard copy) after filling it online, along with all the enclosures before the last date for submission of downloaded application form along with the enclosures must reach

To,  
The Sr. Administrative Officer,  
Inter University Centre for Teacher Education (IUCTE),  
Sundar Bagia, Naria - BLW Road,  
BHU, Varanasi-221005, U.P.

41. The eligibility of the candidate will be determined on the last date of submission of application form in the IUCTE, BHU, Varanasi.
42. Please visit our website: <https://www.iucte.ac.in> for application form, details of qualifications and other instructions in this regard.

**The hard copy of downloaded application form along with the enclosures must reach to the Office of the Sr. Administrative Officer, IUCTE, Sundar Bagia, Naria-BLW Road, BHU, Varanasi -221005 (U.P.) on or before 8<sup>th</sup> September, 2022 upto 5:00 PM only by registered/speed post. Applications received after the last date will not be entertained in any case. IUCTE, BHU will not be responsible for any postal delay.**

**Dated: 08.08.2022**

**Sr. Administrative Officer,  
IUCTE, BHU**