

Department of Posts::Government of India  
Office of the Chief Postmaster General,  
Assam Circle, Guwahati: 781001

No. Staff/13-20/14/PI-I

Dated 27.06.2022

**NOTIFICATION FOR RECRUITMENT OF MERITORIOUS SPORTS PERSONS IN THE CADRE OF  
POSTAL ASSISTANTS / SORTING ASSISTANTS / POSTMAN / MULTI TASKING STAFF (MTS)  
IN ASSAM POSTAL CIRCLE**

Applications are invited for the Direct Recruitment of meritorious sports persons from open market under SPORTS QUOTA for filling the vacancies of the following posts in AssamPostal Circle.

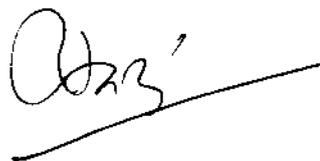
1. Postal Assistant (PA) in Post Offices
2. Sorting Assistant (SA) in Railway Mail Service (RMS)
3. Postal Assistant in Savings Bank Control Organisation [PA (SBCO)]
4. Postman in Post Offices
5. Multi-Tasking Staff (MTS) in Post Offices/ Railway Mail Service (RMS) and Postal Stores Depot

Sl. No.	Schedule of activity	Date
1.	Date of issue of notification	27/06/2022 at 10.00 hrs
2.	Last Date of Application	27/07/2022 up-to 18:00 hrs

The recruitment process will be based on the guidelines issued by the Department of Personnel & Training, Government of India OM No.14034/01/2013-Est. (D) dated 03.10.2013; 01.09.2020 and 29.01.2021.

2. **Scale of Pay:**

Sl. No.	Post	Scale of Pay
01	Postal Assistant / Sorting Assistant	Rs.25,500- to Rs.81,100- in Level-4 as per Pay Matrix specified in Part-A of Schedule of Central Civil Services (Revised Pay) Rules, 2016 plus admissible allowances.
02	Postman	Rs.21,700- to Rs.69,100- in Level-3 as per Pay Matrix specified in Part-A of Schedule of Central Civil Services (Revised Pay) Rules, 2016 plus admissible allowances.
03	Multi Tasking Staff (MTS)	Rs.18,000- to Rs.56,900- in Level-1 as per Pay Matrix specified in Part-A of Schedule of Central Civil Services (Revised Pay) Rules, 2016 plus admissible allowances.



3. **Probation and Training:**

- i) **Probation** : Candidates selected will be appointed and will be on probation for a period of two(02) years.
- ii) **Training** : Training will be imparted to the candidates selected as prescribed by the Department of Posts.

4. **Vacancy Position :**

The details of cadre wise vacancy position are as follows:

Sl. No	Name of the Division / Unit / Office	PA	SA	PA (SBCO)	Postman	MTS	TOTAL
01	Guwahati Division	-	-	-	2	-	2
02	Darrang Division	1	-	-	-	1	2
03	Dibrugarh Division	1	-	-	1	-	2
04	Nagaon Division	1	-	-	-	-	1
05	Sivasagar Division	2	-	-	1	-	3
06	Tinsukia Division	1	-	-	-	-	1
07	RMS GH Division	-	2	-	-	2	4
08	RMS S Division	-	1	-	-	-	1
09	Savings Bank Control Organization (SBCO)	-	-	1	-	-	1
<b>TOTAL</b>		<b>6</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>17</b>

**Note** :(i) The Chief Postmaster General, Assam Circle reserves the right to revise / cancel the vacancies /to post the selected candidates to any of the Division / unit /office mentioned above or to any other place in Assam Circle depending upon the category of post.

(ii) Options will be obtained from the selected candidates only. Allocation of unit will be decided as per merit and preference of the candidate subject to availability of vacancies etc.

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5. **Age Limit :**

Sl. No.	Post	Maximum Age
01	Postal Assistant / Sorting Assistant	Between 18-27 years  (Relaxable by 3 years for OBC and 5 years for SC/ST)  Further relaxable upto a maximum of 05 years as per Note-(i) below
02	Postman	Between 18-27 years  (Relaxable by 3 years for OBC and 5 years for SC/ST)  Further relaxable upto a maximum of 05 years as per Note-(i) below
03	MTS	Between 18-25 years  (Relaxable by 3 years for OBC and 5 years for SC/ST)  Further relaxable upto a maximum of 05 years as per Note-(i) below

The crucial date for determining the age limit shall be the last date for receipt of application i.e.: **27/07/2022**.

**Note :**

- i) In addition to the relaxation of 3 & 5 years available for OBC & SC/ST categories respectively, a special relaxation in age limit is allowed in accordance with DOPT Om No.15012/3/84-Estt(D) dated 12.11.1987 to a maximum of 05 years for all categories of Sports Persons specified in Para 7 , including General/Unreserved category.
- ii) Relaxation of age will be considered in respect of Ex-servicemen and PWD candidates as per the DOPT guidelines in addition to the other relaxations like community and sports persons.
- iii) Reservation Rule is only for claiming the exemption in fee and age relaxation. Such candidates should necessarily submit proof of age i.e., SSC Certificate and Caste Certificate for claiming exemption in fee and age relaxation.
- iv) The concession will be available only to those sportspersons who satisfy all other eligibility conditions relating to educational qualifications etc. and furnish a certificate in the form from an authority prescribed in these instructions.
- v) No appointment can be made unless the candidate is, in all respects, eligible for appointment to the post applied for, and in particular, with regard to age, educational qualifications prescribed under the Recruitment Rules applicable to the post, except to the extent to



which relaxations thereof have been permitted in respect of category of persons to which the applicant belongs.

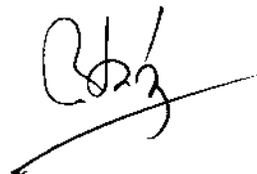
6. **Educational and other Qualifications:**

i) **POSTAL ASSISTANT AND SORTING ASSISTANT :**

- a) The candidate must have passed 12<sup>th</sup> standard or equivalent examination from a recognised university or Board of School Education or Board of Secondary Education.
- b) The candidates of higher qualifications will also be considered but they have to fulfil the above conditions. There will be no preference for higher educational qualifications.
- c) The candidate will be required to furnish certificate of Basic Computer Training from a recognized Computer Training Institute before issuance of appointment letter. Computer Training Certificates from Central Government / State Government / University / Board etc. will also be acceptable for the purpose. This requirement of Basic Computer Knowledge Certificate is relaxable in cases where a candidate has studied computer as a subject in Matriculation or Class XII or Higher educational qualification and in such cases a separate certificate will not be insisted upon.

ii) **POSTMAN :**

- a) The candidate must have passed 12<sup>th</sup> standard or equivalent examination from a recognised university or Board of School Education or Board of Secondary Education.
- b) Knowledge of LOCAL LANGUAGE i.e. **Assamese/Bengali/Bodo**. The candidate should have studied local language as a subject at least up to 10<sup>th</sup> standard.
- c) The person appointed to the post of Postman shall acquire a driving licence to drive two wheeler or three wheeler or Light Motor Vehicle within a period of two years from the date of his appointment. However, the person with disability shall be exempted from the requirement of driving licence.
- d) The candidate not having valid driving licence at the time of appointment shall not earn periodical increment in pay till production of such licence or for a period of five years from the date of appointment whichever is earlier and after production of such licence or expiry of such five years period, pay shall be restored prospectively to the level pay would have reached as if periodical increment in pay was not withheld and no arrears shall be paid for the intervening period.



- e) The candidates of higher qualifications will also be considered but they have to fulfil the above conditions. There will be no preference for higher educational qualifications.
- f) The candidate will be required to furnish certificate of Basic Computer Training from a recognized Computer Training Institute before issuance of appointment letter. Computer Training Certificates from Central Government / State Government / University / Board etc. will also be acceptable for the purpose. This requirement of Basic Computer Knowledge Certificate is relaxable in cases where a candidate has studied computer as a subject in Matriculation or Class XII or Higher educational qualification and in such cases a separate certificate will not be insisted upon.

### III) **MULTI TASKING STAFF (MTS)**

- a) 10<sup>th</sup> standard pass from a recognized Board.
- b) Knowledge of LOCAL LANGUAGE i.e. Assamese/Bengali/Bodo. The candidate should have studied local language i.e. Assamese/Bengali/Bodo as a subject at least up to 10<sup>th</sup> standard.
- c) The candidates of higher qualifications will also be considered but they have to fulfil the above conditions. There will be no preference for higher educational qualifications.

#### Note in respect of educational Qualifications:

- (i) As per Ministry of Human Resource Development Notification dated 10.06.2015 published in Gazette of India, all the degrees / diplomas / certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section-3 of the University Grant Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission.
- (ii) Candidates must possess essential educational qualification from recognized Board/University before applying for the posts.
- (iii) Candidates have to scan and upload the images of original certificates.



7. **Sports Qualifications - Eligibility**(as on the last date of receipt of application) for consideration.

Sports eligibility for the Post of Postal Assistant / Sorting Assistant/ Postman / MTS.

i)	Sportsmen who have represented a State or the country in the National or International competition in any of the games / sports listed at para no. 8
ii)	Sportsmen who have represented their University in the Inter-University tournaments conducted by the Inter-University Sports Board in any of the games /sports listed at para no.8
iii)	Sportsmen who have represented the State Schools Teams in the National Sports / Games for Schools conducted by the All India School Games Federations in any of the games / sports listed at para no.8
iv)	Sportsmen who have been awarded National Awards in Physical Efficiency under the National Physical Efficiency Drive.

8. **LIST OF GAMES / SPORTS :**

This list of Sports which qualify for appointment of meritorious Sportspersons is furnished below.

Sl. No.	Name of the Sports	Sl. No.	Name of the Sports
01	Archery	33	Kudo
02	Athletics	34	Mallakhamb
03	Atya-patya	35	Motor Sports
04	Badminton	36	Net Ball
05	Ball Badminton	37	Para Sports ( for sports discipline included in para Olympics and Para Asian Games)
06	Baseball	38	PencakSilat
07	Basket Ball	39	Polo
08	Billiards& Snookers	40	Power lifting
09	Body-Building	41	Shooting
10	Boxing	42	Shooting Ball
11	Bridge	43	Roll Ball
12	Carrom	44	Roller Skating
13	Chess	45	Rowing
14	Cricket	46	Rugby
15	Cycling	47	Speak Takraw
16	Cycle polo	48	Soft Ball
17	Deaf Sports	49	Soft Tennis
18	Equestrian	50	Squash
19	Fencing	51	Swimming
20	Football	52	Table Tennis
21	Golf	53	Taekwondo
22	Gymnastics	54	Tenni-Koit

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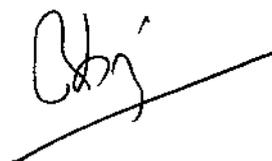
23	Handball	55	Tennis
24	Hockey	56	Tennis Ball Cricket
25	Ice-Hockey	57	Tenpin Bowling
26	Ice-skating	58	Triathlon
27	Ice-skiing	59	Tug-of-war
28	Judo	60	Volleyball
29	Kabaddi	61	Weightlifting
30	Karate	62	Wushu
31	Kayaking & Canoeing	63	Wrestling
32	Kho-kho	64	Yachting

**9. List of authorities competent to award certificates on eligibility for recruitment of Sports persons:**

Only certificates awarded by the authorities mentioned here under will be taken into account as evidence in support of having participated in competitions in any of the above Sports / Games while considering eligibility of the applicant. A candidate who cannot produce self-attested copies of at least one certificate issued by one of the authorities mentioned here under along with application need not apply.

Sl. No.	Competition	Authority awarding Certificate	Form No. In which certificate is to be awarded (attached)
01	International competition	Secretary of the National Federation of the Game concerned	1
02	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned	2
03	Inter University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned	3
04	National / Sports / Games for Schools	Director or Additional / Joint or Deputy Director in overall charge of Sports / Games for schools in the Directorate of Public instructions / Education of the State	4
05	Physical Efficiency Drive	Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education & Social Welfare, Government of India.	5

NOTE: (i) There is no time limit for validity of the certificate of sports. However, the candidate should be within the age limit prescribed.



10. **METHOD OF SELECTION:**

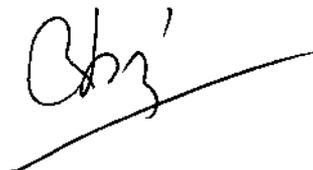
Selection of the candidates will be made on educational and Sports qualification subject to fulfilment of prescribed conditions.

Meritorious Sports Candidates will be selected for appointment based on the instructions contained in the Department of Personnel & Training OM No. 14015/1/76-Estt.(D) dated 04.08.1980 as amended from time to time and consolidated instructions issued by DOPT OM No. 14034/01/2013-Estt.(D) dated 03.10.2013 and Postal Directorate, Department of Posts, New Delhi letter No. 17-07/2017-SPN-I(Pt.) dated 06.01.2021. The order of preference is as under:

- (i) **First Preference:** Candidates who have represented the country in an INTERNATIONAL competition with the clearance of the Department of Youth Affairs and Sports.
- (ii) **Second Preference:** Candidates who have represented a State / Union Territory in the Senior or Junior Level National Championship Organized by the National Sports Federations recognized by the Department of Youth Affairs and Sports or National Games organized by the Indian Olympic Association and have won medals or position up to third place. Between the candidates participating in Senior and Junior National Championships / Games, the candidates having participated and won the medal in Senior National championship gets preference.
- (iii) **Third Preference:** Candidates who have represented a University in an Inter-University competition conducted by Association of Indian Universities / Inter-University Sports Board and have won medals or positions up to third place in finals.
- (iv) **Fourth Preference:** Candidates who have represented the State Schools in the National Sports / Games for Schools conducted by the All India School Games Federation and have won medals or positions up to third place.
- (v) **Fifth Preference:** Candidates who have been awarded National Award in physical efficiency under National Physical Efficiency Drive.
- (vi) **Sixth Preference:** Candidates who have represented a State / Union Territory / University / State School Teams at the Levels (ii) to (iv) above but could not win a medal or position in the same order of preference.

**NOTE :**

- i) Participation in individual and team event / item will be given the same preference.
- ii) In case there are candidates with same level of achievement i.e. International level, National level, University level etc. the following criteria will be followed.
  - a) Candidate who has secured a higher position or was more than one medal will be given preference.



- b) In case of tie after applying conditions (a) above, date of birth of the applicant.
- c) In case of tie in the date of birth, first name of the applicant in alphabetical order.
- iii) Decision of the competent authority i.e. Chief Postmaster General, Assam Postal Circle will be binding.

**11. DISQUALIFICATION:**

- a) No person who has entered into or contracted a marriage with a person having spouse living or
- b) No person who has a spouse living has entered into or contracted a marriage with any person, shall be eligible for appointment to service. Provided that Central Government may if satisfied that marriage is permissible under the personal law applicable to such person and to other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

**12. DISCLAIMER:**

- (i) The Department reserves the right either to revise the number of vacancies or to cancel the recruitment, if so warranted.
- (ii) The Department reserves the right to cancel the Notification/recruitment process at any stage without assigning any reason and the Department will not be liable to return the fee or pay any compensation to the applicant.

**13. INSTRUCTIONS TO THE APPLICANTS:**

- i) Original documents viz, (i) Date of birth as entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Registrar of Matriculates maintained by a University (ii) educational qualification (iii) Sports eligibility certificate (iv) Best performance proof (v) Latest performance (vi) Caste certificate (SC/ST/OBC) in prescribed proforma (Annexure II to III) issued by competent authority, if any, etc. should invariably be uploaded along with the application form. Further self-attested latest coloured passport size photograph, shall also be uploaded.
- ii) If the prescribed documents are not uploaded along with the application, the application will not be considered. No correspondence in the matter will be made with the applicant.
- iii) Selected candidates shall be required to give an undertaking to the effect that they shall not apply for inter-change transfer before rendering regular service for a minimum period of 2 (two) years.



- iv) All relevant documents and certificates will be required to be produced in original at the time of appointment.
- v) The Department reserves the right either to revise the number of vacancies or to cancel the recruitment, if so warranted and the Department will not be liable to return the fee or pay any compensation on the applicant's application.
- vi) In case of failure to comply with the instructions / conditions prescribed in the notification, application will be rejected. No communication in this regard will be entertained.
- vii) First name of the candidate should be as noted in SSC certificate.
- viii) Candidate should be citizen of India.
- ix) Candidate can apply for any category of the posts mentioned in the Notification. If selection is considered for higher grade post, subsequent posts will be automatically forfeited for the said candidate.
- x) Candidates having participated in more than one sport/game, are also eligible to apply duly uploading the certificates in proof thereof of such participations.
- xi) Candidates who are already in service have to produce NOC before appointment. An undertaking should be given by the candidate in the application itself.
- xii) In case the selected candidate did not turn up when offered appointment, next meritorious candidate will be considered for selection / appointment.
- xiii) Candidate can apply for any category of the posts mentioned in the Notification.
- xiv) Ex. Servicemen can also apply. However, they will not be given any special preference.
- xv) Selected candidates must produce one of the Identification documents like Aadhaar card, PAN card, Driving licence, Voter ID or Passport at the time of verification of original documents.

#### 14. **HOW TO APPLY:**

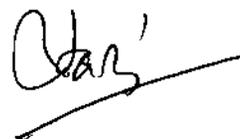
The eligible candidates may apply online through the URL <http://dopsportsrecruitment.in>

Online submission of applications contains 3 stages having Registration, Fee Payment and Apply Online.

##### **Stage 1- Registration:**

Candidates need to register themselves in online before proceeding to fill the application.

For registering the application, the candidate required to submit the basic details First Name, Middle Name, Surname, Father Name, DOB, Mobile Number, email, Aadhar



Number, Gender, Community, Person with disability, whether Employed or not, if yes NOC available or not, SSC state of passing and year of passing, 10+2 state of passing and year of passing, cycling knowledge and computer knowledge, address for communication and candidate needs to select the post name for which they are willing to apply.

Uniqueness of candidate registration will be observed basing on the parameters like mobile number, email ID, first name, DOB etc., In other words a candidate cannot register twice. Similarly, one mobile, one email maps to the one successful registration.

### Stage – 2: PAYMENT OF FEE:

- i) The candidate has to credit **Rs.200/- (Rupees Two hundred only)** through online payment in the website under Fee payment option or in any of the Head Post Offices in India for crediting through GDS fee portal specifying "Direct Recruitment of sports quota for AssamCircle by producing RegistrationNumber.
- ii) Woman candidates, transgender candidates and candidates belonging to Scheduled Castes (SC) and Scheduled Tribe (ST) are exempted from payment of fees.
- iii) **Fees once paid shall not be refunded under any circumstances.**

### Stage – 3: Apply Online:

- i) **Sports Data Submission:** Candidate requires to enter details like sports discipline i.e. the name of the sport in which the candidate is claiming the sports quota basing on his eligibility.
- ii) **Uploading of Documents:** Candidate requires to upload the following documents. All the documents will be in JPG/JPEG format only.
  - a) A recent colour passport Photograph (50kb)
  - b) A legible Candidate's signature captured on white paper with black ink (10kb)
  - c) 10<sup>th</sup> class marks memo having date of birth in case the certificate does not have DOB, the DOB certificate requires to be uploaded in the other certificate option (200kb).
  - d) 10+2 or equivalent certificate (200kb).



- e) Candidates belonging to OBC, SC/ST requires to upload the respective prescribed community certificate for the reference go through the format provided in the website and also go through the notification before uploading the certificate (200kb).
- f) Candidate requires to submit appropriate Form which has be displayed in document upload option i.e. Form 1 to Form 5 only need to uploaded(200kb).
- iii) Candidate has to apply separately for each Postal Circle against notification issued for Sports Quota recruitment based on their eligibility conditions. **Application submitted for one Postal Circle will not be considered for another Postal Circle under any circumstances.**

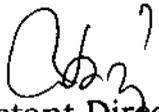
**Note:-**

- **ORIGINAL CERTIFICATES SHOULD NOT BE SENT IN ANY CASE.**
- **No correspondence in person, e-mail, telephone, etc. will be entertained.**

15. To support the candidate queries the helpline number and helpline email ID are as mentioned below.

**Helpline number: 7635806523**

**Helpline email ID: [staff.as@indiapost.gov.in](mailto:staff.as@indiapost.gov.in)**

  
Assistant Director (Staff)  
O/o the Chief Postmaster General  
Assam Circle, Guwahati-781001