

INFORMATION TO CANDIDATES

Online Applications are invited from eligible candidates to the post of **Civil Assistant Surgeon** to work in Primary Health Centers under DPH&FW,AP, APVVP Hospitals and DME, AP Institutions under Health Medical and Family Welfare Department, Andhra Pradesh on regular basis. Details are available in the website hmfw.ap.gov.in.

1. The proforma of online application will be available on the portal (hmfw.ap.gov.in) from 24-07-2022 to 06-08-2022 till 5:30 PM.
2. Last date for submission of online applications is 5.30 PM on 06-08-2022. Applications received after 5.30 PM on 06-08-2022 will be rejected.

Para.1 : General Information

1. Vacancies :

Name of the HOD	No of vacancies
1) DPH&FW	635
2) APVVP	188
Total	823

The No. of vacancies is provisional and likely to increase or decrease as per the need of the department.

Combined counseling will be conducted for both the Departments together & candidates will be allowed to choose only one choice from among them, while exercising his option.

The Merit List of this notification is valid for one year for the purpose of filling arising vacancies if any.

Scale of Pay: 61960-1700-65360-1830-70850-1960-76730-2090-83000-2240-89720- 2390-96890-2540-104510-2700-112610-2890-121280-3100-130580-3320-140540-3610-151370 and other allowances as admissible under the rules in force from time to time.

Probation will be declared as per rules in vogue

Candidates Selected and appointed are barred from doing private Practice.

PARA 2 : Educational Qualifications:

Candidates should have passed MBBS Degree examination or its equivalent included in the Schedule -I of the MCI Act, 1956 as amended from time to time and from a College recognized by the Medical Council of India.

PARA - 3: AGE:

Upper age limit is 42 years. Age will be reckoned as on 01-07-2022 with the relaxations as applicable.

Relaxation will be as follows:-

- i) For SC, ST and B.C: 05 (Five years).
- ii) For ex-service Men: 03 (Three) years in addition to the length of service in armed forces.
- iii) For Physically Challenged persons: 10 (Ten) years.

PARA – 4: FEE:

For OC and BC candidates Rs.500/- Method of Payment: through Cash Deposit or online transaction on or before 06-08-2022.

Bank Name : **Axis Bank, Bhavanipuram**

Account holder : Director of Public Health and Family Welfare

Account No. **913020053261532.**

IFSC Code: UTIB0001900

The applications without fee will be rejected summarily.

NOTE ON EXEMPTIONS:

The following category of candidates are exempted from payment of fee.

SC, ST, Physically Challenged and Ex-Service Men

2. Caste & Community:

- a) Community Certificate issued by the competent authority in terms of G.O.Ms.No. 58; SW(J) Deptt., dt: 12-05-1997 (Candidates belonging to BCs, SCs & STs of other States are not entitled for reservations)
- b) The General Rule 22 of Special representation shall apply to the appointments of these posts subject to various provisions in the relevant Service rules, except in the case of Physically handicapped persons.

3. The reservation to Women will apply as per General Rule 22-A (G.O.Ms.No. 41, WD&CW(Estt)Deptt., dt: 01-08-1996

4. The Rule of Reservation to local candidates is applicable :

Zonal/Local : In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No. 674; G.A.(SPF.A)DEPARTMENT, DT: 29-10-1975) G.O.P No.763;G.A.(SPF.A)Department, dt: 15/11/1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department , dt; 7/3/2002.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Residence Certificate in the as the case may be. Subsequent production of the certificates will not be entertained under any circumstances. (Read Note No. 4 under para-1 above).

A. Definition of local candidate:

- i. "Local Candidate" means a candidate for direct recruitment to any a post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.

In case the candidate does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas are equal such local area where he/she has studied last (in such local areas) will be taken for determination the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.

- ii. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied

during the said 4/7 years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an Officer of the Revenue Department not below the rank of Mandal Revenue Officer, in independent charge of a Mandal.

- iii. If, however, a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case

may be separate Certificate from the Mandal Revenue Officers, exercising jurisdiction have to be obtained in respect of different areas.

Note: A Single certificate, whether of study or residence would suffice for enabling the candidate to apply a "LOCAL CANDIDATE"

- (B) Residence certificate will not be accepted, if a candidate has studied in any Educational institutions upto S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.
- (C) Each of the following zones comprises the District mentioned against each

Zone.

ZONES	DISTRICT INCLUDED
I	Srikakulam, Vizianagaram and Visakhapatnam
II	East Godavari, West Godavari and Krishna
III	Guntur, Prakasam, and Nellore
IV	Chittoor, Cuddapah, Ananthapur, and Kurnool

The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

- D. Residence certificate will not be accepted, if a candidate has studied in any educational institutional upto SSC or equivalent examination, such candidate have to produce study.
- E. This local reservation is only for providing Zonal representation. The candidates will be posted in any vacancy in the State as this is a State Cadre post, as per G.Os. stated in the sub para I of this para.
5. Reservations to disabled persons, are subject to their eligibility to the posts shall be subject to special rules/adhoc rules governing the posts
6. All are informed that the various conditions and criterion prescribed herein are Governed by the General rules of A.P. State and Subordinate Service Rules, 1996 read with the relevant specific rules applicable to any particular service in the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force.
8. The Department is empowered to conduct the recruitment for appointments to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentially, so to ensure that the principle of merit is scrupulously followed.

PARA – 5: METHOD OF SELECTION:

A. Selection Process:

- a) Total Marks – 100.
- b) 75% Marks will be allocated against marks obtained in the qualifying examination i.e., Aggregate of Marks obtained in all the years in the qualifying examination.

- c) In case of Foreign Degrees for Aggregate of Marks of 75% :
1. The candidates who have passed the MBBS degree in Foreign Universities, the 75% aggregate marks weightage is given as per the following equance formula.
 - a) A Grade/Excellent - $60\% \times 75 = 45$
 - b) B Grade / Good - $55\% \times 75 = 41.25$
 - c) C Grade / Satisfactory - $50\% \times 75 = 37.50$
 2. The percentage of marks awarded in Foreign Universities, those marks shall be converted as Grades as follows.

Percentage of marks obtained	Converted Grade	Marks to be awarded for recruitment
80% to 100%	A Grade	$60\% \times 75 = 45$
65% to 80%	B Grade	$55\% \times 75 = 41.25$
Below 65%	C Grade	$50\% \times 75 = 37.50$

3. In certain Foreign Universities Degrees shown as academic hours / amount of hours/ ECIS Ranks / National grade / Study hours / credits/ Grade points GPA/pass. In such cases, where marks are not clearly shown the Grade C with 50% as maximum marks will be awarded.
4. Marks awarded for languages shall not be considered for weightage of aggregate marks.
5. Weightage up to 15% Marks will be given to Civil Assistant Surgeons working on contract / Outsourcing basis with the conditions as shown at "B"
6. Upto 10 marks @ 1.0 mark per each completed year after completion of internship along with requisite qualification

B. Particulars of weightage:

1.	@ 5.0 Marks per Six months of service for COVID 19 duties.
2.	@ 2.5 Marks per Six months of service in Tribal area.
3.	@ 2.0 Marks per Six months of service in Rural Area.
4.	@ 1.0 Mark per Six months of service in Urban Area.
5.	Up to 10 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
6.	No weightage will be given for the service rendered less than Six months.
7.	The Civil Assistant Surgeons on contract basis may be continuing in service (or) they may not be in service at present subject to condition that, they shall not be removed from service on any disciplinary grounds/adverse remarks.
8.	There will be no interview.

Eligible service for awarding weightage :

- a. The contractual service put up by the Medical Officers who were appointed with financial concurrence at the Government level and where services was discontinued but not on account of any fault on their part, will be considered for weightage of marks.

- b. The Contractual service of those Medical Officers who have been appointed on contract basis without prior financial concurrence of Government of Andhra Pradesh but are presently working in APSACS, RNTCP and Mobile Epidemics and MCH team in tribal and vulnerable areas under NRHM will be considered for weightage of marks.
- c. The contractual service put in by the doctors who have been appointed on contract basis at RIMS Hospitals by the DSC and who are drawing salary under 310/311 – grants will be counted for weightage of marks.
- d. The contractual service put in by the doctors who have been appointed on contract basis in the ESI Hospitals under Director of Insurance Medical Services by the DSC and who are drawing salary under 300 – grants will be counted for weightage of marks.
- e. Service in Dr YSR Aarogyasri Health Care Trust .
- f. Service in 104 (Mobile Medical Units)

PARA – 6: Submission of online application :

The Envelope should be super scribed as follows:

A.P .Medical & Health Services

Notification 04/2022

RECRUITMENT OF CAS - 2022

To
The Director of Public Health & Family Welfare,
Himagna Towers, 3rd Floor,
Saipuram Colony,
One Centre, Gollapudi, Vijayawada.
Andhra Pradesh,
PIN: 521 225.

From

PARA – 7 INSTRUCTIONS TO CANDIDATES

- 1) The candidate must note that his/her selection for counseling is strictly provisional. The more fact that calling for counseling does not imply that his/her candidature has been finally cleared by the department or that the entries made by the candidate in his/her application have been accepted by the department as true and correct.
- 2) The candidates doing PG are advised not to apply. Permission will not be given to continue their PG course under any circumstances if selected.
- 3) The above appointments are purely temporary and likely to be regularized as per the rules.
- 4) Candidates selected and posted to any medical institutions as per requirement of department.
- 5) They should stay at the Headquarters compulsorily.
- 6) Selected candidates shall be liable to serve in any part of Andhra Pradesh. If selected he/she should join in the place where he/she posted within the stipulated time, failing which the selection stands cancelled.
- 7) Selected and appointed candidates are barred from doing private Practice. Selected candidates shall be liable to serve in any part of Andhra Pradesh.
- 8) **The application submitted without the required certificates and incomplete applications will be rejected summarily.**

- 9) Contract service certificates will not be accepted/ considered after due date of the notification.**
- 10) Maximum weightage for Government service rendered on contract /out sourcing /Honorarium basis in Tribal/Rural/Urban areas including COVID-19 duties is 15%.**
- 11) The above COVID-19 weightage shall be applicable only to the persons who have been formally appointed by a competent authority authorized under the relevant covid orders/GOs and are appointed by District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling officers (DMHO / DCHS/Superintendent of GGH) to that effect as per Circular no.03/CHFW/2022 of CH&FW, AP dt.11.02.2022.**
- 12) EWS (Economically weaker sections) certificate issued by the competent authority in case of the EWS categories in prescribed proforma.**
- 13) Certificate of disability issued in SADAREM.**
- 14) Valid service certificate in case of candidates claiming Ex Service men reservation/age relaxation.**

PARA-8 DEBARMENT

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.
2. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for department.

PARA- 9 DEPARTMENT'S DECISION TO BE FINAL

The decision of the department pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

PARA – 10: Certificates to be uploaded online :

- a. MBBS aggregate of marks obtained in all the years in qualifying the examination.
- b. MBBS Original Degree Certificate / Provisional.
- c. Internship completion certificate (candidates should have completed the internship on or before 23-07-2022)
- d. Certificate of permanent Registration in a Medical Council constituted under MCI Act.
- e. SSC or equivalent certificate (for Date of Birth)
- f. Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 7 years. (in prescribed proforma). In the absence of the above certificate the candidate will be considered as non- local.
- g. Copy of the latest Caste Certificate in case of SC/ST/BC (with categorization if any) issued by MRO concerned. In the absence of proper certificates the candidate will be considered as OC only.

- h. Contract Service certificate should be submitted in the prescribed format attached in the website.
- i. Service certificate from the controlling officer concerned (DM&HO/DCHS / Any other authority who appointed the applicant) in case of Medical officer working on contract basis. In absence of which the candidate will not be given any weightage.
- j. For availing Covid Weightage – Covid appointment orders are to be attached to the application along with Contract service certificate. If not Covid Weightage will not be considered.**
- k. Copy of online application print out along with copies of certificates with check list shall be submitted in O/o Director of Public Health & Family Welfare, Gollapudi, Vijayawada on or before 06-08-2022 by 5.30 PM. The applications received after 5.30 PM of 06-08-2022 will be rejected.

The applications submitted without the required certificates and incomplete applications will be rejected summarily.

Dated: 24-07-2022
Vijayawada

Sd/-Dr.U.Swarjya Lakshmi
DIRECTOR OF PUBLIC HEALTH &
FAMILY WELFARE